

Allentown Chapter C.S.I.

16 June 2010

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications Co., Educ. Co. Membership Advancement	X	Matthew Baker, Director	X
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	X
Tina Montone, Vice-President, Publicity Co., Punchlist	X	Keith Bush, Director	X
David Fenstermacher, Secretary	X	James Petro, Director	X
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality, Memb.Adv.	X
David Hausman, Sr. Advisor, Publicity Co., Scholarship Co.	X	John Cannon, Scholarship Co.	
Roxanne Verrastro, Advisor, Technical, Historian		Josh Grice, Membership	
John Sweigart, Past-president, Advisor, Awards, Academic Affairs	X	Mitch Miller, Certification, LRP	X
Sal Verrastro, Membership Advancement		Rob Sarnowski, Education Co-chair	X
		Eric Lussier, Electronic Communications Co.	X

The Allentown Chapter CSI Board of Directors met on Wednesday, 16 June 2010 at the Holiday Inn, Fogelsville, PA

President Brad Teeters called the meeting to order at 5:09 p.m.

Board Minutes:

The minutes from the May 2010 Board meeting were approved as written.

Treasurer's Report:

The Treasurer's Report dated 5/31/2010 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

July 21 2010 Family Summer Picnic; Rascals Food & Fun
 Aug. 11, 2010 Iron Pigs Outing with ABC, at Coca-Cola Park
 Sept. 15, 2010 Meeting at the Holiday Inn, Fogelsville, PA; "Designing Spaces For Cultural Change"; Tabletop display: C/S Group with Vince George; New Product Tabletop Display: 3Form with Allison Birenbaum.
 Oct. 20, 2010 Plant Tour, possibly in conjunction with AIA;
 Nov. 17, 2010 Meeting at Four Points Sheraton

Hospitality: Lee Ann Slattery

The picnic in July will be held at Rascals Food & Fun.

Technical: Roxanne Verrastro

No Report

Education: Rob Sarnowski and Brad Teeters

No report

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Scholarship: John Cannon and Dave Hausman

Dave Hausman reported that both scholarship recipients will be in attendance at tonight's meeting.

Certification: Mitch Miller

There is open exam time this fall; Mitch reported he has received a request for a refresher course which he is considering.

Awards: John Sweigart

Assembling certificates, plaques, and program for the Awards Program, 6/16/2010.

Membership: Josh Grice

Brad noted that there are two new members listed by the Institute: Terry O'hara and Crystal Greise.

Punchlist: Tina Montone

50 copies printed for meeting, to be sent to President's of Region Chapters, for membership committee and historian.

Academic Affairs: John Sweigart

Schools out, no further report.

Publicity: Tina Montone, Dave Hausman

Anniversary gifts are available to recipients who attend meetings only.

Long Range Planning: Mitch Miller

A meeting was held on April 14, 2010 at ATAS International Inc. There was a good turnout and good discussions were held. The next meeting in the series will be scheduled shortly.

Expo 2010: Dave Wrigley

Success; A follow-up meeting will be scheduled.

Expo 2011: Tina Montone

Kickoff meeting to be scheduled in August 2010.

Electronic Communications: Brad Teeters

Looking into setting up microsite through the Institute, which is seeking some uniformity among chapter sites. Goal would be to move the current site, keeping the name with access through the institute site. A work in progress.

Historian: Roxanne Verrastro

Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

Directory: Roxanne Verrastro

Next directory is planned for the 2009-10 time-frame; Planning is "in-the-works".

50th Anniversary Committee for 2013 celebration, Tina Montone; Mitch Miller; Sal Verrastro

Next meeting scheduled for June 24, 6pm at ATAS International.

Fiscal Planning Committee: Mitch Miller, Dave Hausman

Beginning budget planning process and also beginning work on updating bylaws.

Nominating Committee: Dave Hausman

Work for this fiscal year has concluded.

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Membership Advancement: Brad Teeters, LeeAnn Slattery, Sal Verraastro

A meeting will be scheduled after July 7.

Unfinished Business

- 1.03 A discussion was lead by President Teeters regarding a joint effort with the AIA to raise funds to support relief efforts for Haiti. The proposal centered around the donation of \$1,000.00 as a combined effort of the two organizations. John Cannon moved, second by Dave Wrigley, to pursue this philanthropic endeavor by taking a collection tonight in lieu of the traditional 50/50 ticket sales. The difference between the amount collected and \$1,000.00 will then be split between CSI and AIA. The motion receive unanimous approval. **Update Feb'10:** Special website has been established to donate on-line; Amount has been increased to \$4,000. **Update May'10:** A check for \$680.00 was sent to The Fuller Center for Housing; Brad reported it has been acknowledged with a receipt, but not yet recorded.
- 5.01 Brad reported that he received a request for a donation to support a project for the construction of a homeless shelter in Russia. **Update Jun'10:** A discussion on this request concluded with a motion made by Dave Hausman, second by Tina Montone and unanimous approval to "make a donation of \$100.00 to Micaiah Ministries, Inc. in support of the construction of a safe house for girls in Russia".

New Business

- 6.01 Mitch and Brad encouraged attendance at the Region Conference to be held in Annapolis. Planning is in progress and many fine programs will be available.
- 6.02 Tina pointed out that there is a very good discussion on-going (on the Linked-in site) concerning the proposal by the Institute to eliminate membership classifications. Although the policy did not pass this year, it will probably be re-assessed and presented in the future. Mitch encouraged everyone to join the discussion and voice their opinions on the subject.

Upcoming Regional and National Events

MARC 2010 to be held in Historic Annapolis, Md., September 23-26, 2010; website: marc2010.org
LOS will be held April 1 & 2, 2011, in Gettysburg.
Convention 2011 will be held in Chicago, September 14-16, 2011.
MARC 2011 will not be held.
MARC 2012 will be held in Richmond.
MARC 2013 will be held in Erie.

There being no further business, a motion to adjourn the meeting was made by Chuck Kelly, with a second by Jim Petro.

Meeting Adjourned at 6:02 p.m.

Respectfully submitted
David R. Fenstermacher, Secretary