



ALLENTOWN CHAPTER

Allentown, Pennsylvania

**JUNE
2010**

EXTRA! EXTRA! READ ALL ABOUT IT

If you know of someone who is not receiving the newsletter in their email, have them sign up on our website at www.csiallentown.org. Also, we are now putting the Board Meeting minutes on the website instead of including them in the newsletter.



Summer Events



Wednesday, July 21, 2010

Summer Picnic

Fun times are had at the family summer picnic.
Kids of all ages can enjoy the CSI picnic.

Location: Rascals Food & Fun, Allentown, PA

Time: 4PM—8PM

RSVP by 7/16/10 to:
LeeAnn Slattery at (610) 395-8445 or

email: lslattery@atas.com

Formal invitation and more information to follow shortly.

Wednesday, August 11, 2010

ABC Mixer at the Iron Pigs Game

Excellent opportunity to network with the Lehigh Valley Chapter of Associated Builders & Contractors in a casual and fun setting. Iron Pig ball games are always a blast!

Location: Coca Cola Park, Allentown, PA

RSVP by 7/9/10 to: to Dave Hausman
(484)-223-1761 or email: dhausman@libertyengr.com

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UPCOMING MEETINGS

SEPT ~ 9/15/10 ~ Stay Tuned for Topic, Holiday Inn, Fogelsville

OCT ~ 10/20/10 ~ Factory Tour

NOV ~ 11/17/10 ~ Stay Tuned 4 Points Sheraton, Allentown

DEC ~ 12/15/10 ~ Holiday Gala, Bring a date, Stay Tuned for Location

www.csiallentown.org

ALLENTOWN CHAPTER

PUNCHLIST

THE

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When ever the Editor is Good and ready!

President's Message

Brad Teeters, *President of Allentown Chapter*

Now that June, 2010 is here, it is so hard to believe how fast the past two years have gone by as President of the Allentown Chapter. It has been my honor and privilege to serve as you in this position. My favorite part of being President was the opportunity it gave me to interact with so many members, and get to know them. What I learned about our chapter is that there is a great and dedicate group of volunteers that make our chapter as successful as it is. The thing I like best about our chapter is that it has given me the opportunity to create and maintain long-lasting friendships. Thank you for being a great chapter! We are in good hands moving into the future, with Dave Wrigley. —Brad Teeters, CSI, CCPR

Dave Wrigley, *President Elect of Allentown Chapter*

As we close in on the transition from one President to another in our local CSI Chapter, I would like to thank Brad Teeters for his devotion, dedication, and commitment to leadership for the Chapter. Brad was also head of our Electronics Committee, and did a great job as President. I will lean on him heavily during my term as president. I will also lean heavily on our other past president's, as they are a wealth of knowledge, and are always very accessible, courteous, and willing to share their experiences and thoughts.

My hopes and plans for my tenure will include doing everything I can do to continue CSI's mission of advancing the process of creating and sustaining the built environment for the benefit of the construction community. But I would also like to expand the possibilities of it's already diverse membership, and to include other organizations at our meetings as much as possible. CSI's diverse membership is a vital key to it's future. I believe it is imperative to foster friendships with other organizations, so they can understand what our mission is, and become a partner with us for the common goal of bettering and educating the construction community. The benefits of freely interchanging information with all our organizations will lead to a greater understanding for all, of the built environment, as well as the future of the built environment for our children, and our children's children.

As we move forward and continue with the recovery of our economy, our Chapter will do it's best to accommodate the needs of it's members, as well as providing the educational information on construction techniques and technologies, and construction document preparation that has been the hallmark of CSI, and has made CSI THE place to come to for construction information and documentation.

Thank you all for being CSI members, and I look forward to my term as your New President. - David S. Wrigley, CSI CCS

Mark Your Calendar

2010 Region Conference: Sept. 23-26, Historic Inns of Annapolis, Annapolis, Maryland www.marc2010.org

Allentown Chapter CSI—Mission Statement

The Allentown chapter of CSI strives to provide opportunities for education, and the exchange of knowledge and information for its members and the construction community by using the available resources through its diverse membership and relationships.

ADVERTISING

If you are interested in advertising on our CSI website, either contact Brad Teeters at info@csiallentown.org or follow the link at the top right corner of our website's main page, www.csiallentown.org.

Chapter News

How Well Do You Know Your Chapter of CSI?

The Allentown Chapter of the Construction Specifications Institute is one of the most active chapters in our region—the Mid-Atlantic Region. We have a wide variety of professionals with vast experience, who are willing to share knowledge, and also who attend our chapter on a regular basis. This section is a new addition to the Punchlist Newsletter to help you get to know your chapter a bit better, and perhaps enrich your membership in Allentown.

How does an Allentown member's involvement on the institute and regional level benefit you as a member?

ANSWER: Member of the Allentown Chapter, **Mitch Miller**, of USA Architects, serves on a number of committees and task teams on various levels of CSI.

Institute Level: *Director to the Board for the Middle Atlantic Region*

This benefits you as a member, and Allentown as a chapter greatly. You have a direct connection to the institute through Mitch. Information is brought to our chapter quickly and directly, and vice versa. Thoughts, concerns, ideas can be streamlined to the institute.

Institute Level: *Liaison to the Region Board*

Many of your benefits mentioned above apply to this position as well. Mitch is able to share information immediately with our chapter members, and can immediately take information back to the institute from our members.

Institute Level: *Corporate Partner/Loyalty Program, Advisory Team Member*

This is a spanking new and exciting program CSI has developed to partner with companies who have many employees who are or can be members of the institute. This benefits our members in this position and are a part of a company who this program applies to, as they can receive information and benefits very quick. For more information about this program go to the CSI National website: <http://csinet.org/Main-Menu-Category/Membership/QT/Corporate-Partner-Program.aspx>.

See more information about this program on page 6.

Institute Level: *Champion for the Academies*

As the Champion, Mitch is heading the task team for the Academies. The Academies is advanced training in the areas of Product Representation, Construction Specifications and Construction Administration. For more information on the Academies go to: <http://csinet.org/Functional-Menu-Category/News-Room/Mark-Your-Calendar-for-the-CSI-Academies.aspx>. The next Academies session is to be held February 24—26, 2011 in Dallas, TX.

Mitch is a regular at the monthly Allentown meetings, if you have any questions, or would like to receive more information about CSI on the National/Institute or Regional levels, come to a meeting and bend his ear!



Local CSI and AIA Chapters are Raising Money to Build a House in Haiti

It was announced at the January joint meeting with AIA and ABC, that the Allentown Chapter of CSI and the Lehigh Valley Chapter of AIA has set the goal of raising \$4000 by the end of November, 2010 to building a house in Haiti. The money will be going to the organization the Fuller Center for Housing (www.fullercenter.org). This organization responds to natural disasters by physically building homes or in the community to help those who have been devastated. This organization was selected by AIA and CSI because, the president of the local AIA chapter—Sean O'Brian has been involved with this organization. This organization was established five years ago by the late Millard Fuller, the founder of Habitat for Humanity. The Fuller Center is engaged around the world in carrying out Millard and Linda Fuller's dream to build a simple and decent home for deserving families in need. It will take \$4000 to build a home in Haiti. All money collected will go straight to this house. If you are interested in donating you may make a payment during a CSI meeting, or watch for additional information in monthly email communications from Brad Teeters.

50th Anniversary—Coming 2013

We are a short three years away from celebrating the chapter's 50th Anniversary. A committee has formed and has met to start planning this important and historic event. If you are interested in joining this committee and becoming a part of this chapter's history, please call or email Tina Montone at 610-762-6128 or mtone1@ptd.net. The next meeting is slated to be June 24, 2010 at 6PM, at ATAS International, Inc. 6612 Snowdrift Road. Watch for more information through emails from CSI President—Brad Teeters.

Chapter News continued

Congratulations 2010 Anniversaries

40 Years - Gene Jandl

15 Years - Susan Metka, Donald Hinkle, Robert Richard

30 Years - Anthony Scarcia, Peter Dectis

10 Years - Phil Neff, John Hill, Jeffrey Martinson

25 Years - Robert Bauer

5 Years - Keith Bush, James Petro, Daniel Koziel, Edward Lineberger,
Mark Heller, Mark Tachino

20 Years - James Maxey

CSI National Convention News

CONSTRUCT 2010...a perspective

Respectfully submitted by: David R. Fenstermacher AIA, CSI

The 2010 convention presented the full gamut of exposure to the construction industry. After starting with an intriguing presentation of international design by Bjarke Ingels, reality set in with the various seminars that I attended dealing with the evolving technical aspects of construction. Throughout the series of seminars the common theme was that “sustainable development is linked to energy efficiency.” The goal of achieving energy efficiency is the creation of what are being referred to as “high performance buildings”. The government seems to have picked up on this movement and, through the Department of Energy, has mandated “High Performance Buildings” as a standard of quality. The definition and characteristics of a “high performance building” is not fixed and is constantly evolving. As an example, in recent years ASHRAE 90.1 has dramatically raised the bar on energy conservation and, moving forward, even more stringent guidelines are being considered in the form of ASHRAE 2010. As is usually the case, not all parties are in agreement with the ways to achieve the stated goals and there are apparently ideas which conflict. Building codes do not always agree with the all of the methods proposed in the ASHRAE engineering background. As another example, on the one hand increased day lighting, based on the availability of better and more efficient glazing, is considered one way to move toward compliance with ASHRAE standards. However, we were informed that ICC 2010 is in the process of reducing the allowable window to wall ratio, which can create a conflict with ASHRAE and within the design community. The result is need for much closer communication between design and engineering. After hearing about laws, codes, and conflicts, there was one concept that connected the various topics. This concept is the need throughout the architectural community for a much more complete and clearer understanding of “building science” as movement toward sustainable development for all buildings is being mandated. While the design program still takes priority in the type of spaces that are being created, the scientific characteristics of building envelope are becoming increasingly scrutinized. Every wall, opening, and building component is now being examined to a much more technical degree, including such topics as energy conservation and moisture movement within the envelope. Every climate zone, predominant weather patterns, building wall orientation and configuration is being scrutinized as making an impact on the design of structures. Consequently, as the demand increases, materials are being created every day by scientists that attempt provide resolution to various issues, all of which, while adding potential solutions, contribute to the complexity of building construction assemblies and their impact on the entire building envelope. All of this information just reinforces the knowledge that everyone in the construction industry needs to remain vigilant to all of the rapid and constant changes that are in progress.

Additional reports given by other members of our Chapter on CONSTRUCT 2010 to be featured in future issues this year. If you attended the National Conference and would like to submit your experience, please email them in Word format to the Punchlist Editor: Tina Montone at mtone1@ptd.net.

Local Project Highlight *ArtsQuest Center @ Steel Stacks* by *Spillman Farmer Architects*

Project Architect – Joseph N. Biondo AIA

Location – Bethlehem, Pennsylvania

Cost – withheld at owner's request

Square Footage – 67,167 SF

Completion Date – 2011

Key Features – Striking four-story steel and glass structure designed with economy in mind. Exterior is composed of pre-cast concrete but the pre-cast panels are used in an innovative way: mounted with the rough, hand-screed concrete side facing outward. This approach to pre-cast gives the material physical texture and visual interest that will change as the sun moves over the building. The building is registered with the US Green Building Council with the goal of LEED Certification upon construction completion.



Project Description – SteelStacks is a dynamic arts, culture and education campus that will be constructed on 4.5 acres of former Bethlehem Steel Corporation land in Bethlehem, Pennsylvania. The SteelStacks campus is envisioned as a premier destination for people of all ages to experience the visual, musical and performing arts, all in one location. Anchoring the campus at the foot of the historic blast furnaces will be ArtsQuest Center, designed by Spillman Farmer Architects.

The ArtsQuest Center is a striking four-story steel and glass structure with 67,167 square feet of distinctive venues to showcase the arts. Inside, the first floor of the building features a two-screen state-of-the-art cinema as well as the Creativity Commons, a large public space capable of supporting a wide variety of live performances. Overlooking the Creativity Commons is the Loft, a unique mezzanine gathering space, and the multi-purpose Blast Furnace Room, which will host a variety of community and educational functions. The third and fourth floors of ArtsQuest Center feature the 600-seat, cabaret-style Musikfest Café, a venue to showcase a wide variety of live music performances.



Architecturally, the building was designed with economy in mind, with careful detailing to add depth and richness to the simple box shape. The exterior is composed of pre-cast concrete, a cost-effective construction material, but the pre-cast panels is used in an innovative way: mounted with the rough, hand-screed concrete side facing outward (rather than facing inward as is typical). This approach gives the material physical texture and a visual interest that will change as the sun moves over the building. Overhead, the cantilevered outdoor terrace makes a dramatic statement with its bold steel beams painted in International Orange. The south side of the building offers a dramatic glass curtainwall overlooking the iconic Bethlehem Steel blast furnaces.

With many talented designers in the Lehigh Valley, CSI Allentown will be featuring a local project designed by an individual or a project team member, who is also a member of our chapter. If you have a project you would like to submit, please contact Tina Montone at tmone1@ptd.net.

Industry News

CSI's Corporate Partner Program

This program maximizes exposure through CSI for building product manufacturers, building professionals, design firms and federal agencies. CSI represents professionals from across the commercial construction industry – which expands your reach when you become a Corporate Partner. Each partnership is customized to your strategic business goals and objectives. Partner organizations enjoy value pricing on bundled packages and increased visibility through CSI's network.

CONNECT to Thought Leaders in the Industry

- **Receive discounted memberships*** -- connect with colleagues across the construction community through CSI's network of 13,000+ construction professionals.
- **Stay informed and current** – CSI is at the core of BIM, is the key to sustainable construction, and is the way construction professionals communicate. Spend time with the people who are building construction's future.

Participate in invitation-only networking – Corporate partners are invited to exclusive events, such as The President's Reception held at [CONSTRUCTShow](#).

EMPOWER through Workforce Development

A highly trained workforce improves the bottom-line. Your partnership benefits include discounts on all [CSI certification](#) and [education](#) programs.

Access highly skilled industry professionals through the [CSI Career Center](#), [CSI's Certificant's Directory](#), and [CSI's BusinessLink](#). Find exactly the person you need!

INFLUENCE the Direction of Commercial Construction

Facilitate and present at events nationwide through [CSI's Speakers Directory](#).

Participate in a [CSI practice group](#) or committee that is looking at the future of your niche of the construction industry.

SHOWCASE Organizational Excellence

- **Exhibit at CONSTRUCT & The Annual CSI Convention** -- Connect with companies that manage millions of dollars in business volume.
- **Place your company's logo and profile on CSI's website.**

Dedicated CSI staff will tailor your partnership to achieve your organizational objectives.

Industry News continued

Is the title “Professional” important to you?

There is an intense discussion taking place across the Institute regarding the titles of membership “Professional” and “Industry”. It is a topic that is on the boards to be considered an Institute change, changing the bylaws and taking away these two formal classifications. It has been a topic of conversation for a few years, started by the San Francisco chapter, to create equality in our organization. The argument is that all members of CSI are professionals, and should be treated that way. A product rep, contractor or other individual above the student and associate status is experienced and has the ability to act as a professional, as much as an architect, designer, specifier, engineer, etc. can. The classifications do assist in keeping a balanced boards, committees and task teams in chapters and helps the product reps identify who their target market is. However, in an ever-evolving industry, people cross the line between professional and industry, in order to work. Where are the lines drawn on what constitutes a professional, and an industry member. I, myself, am an architectural designer with a Bach. of Architecture and I design projects on the side. My ‘consistently paying’ job is a properties manager, and I also work with a product manufacturer. My membership classification is Industry. Am I in the correct category? The Allentown Chapter has a balanced board of both professional and industry members, yet the distinction has not been a topic of discussion or concern. Do you feel your title helps or hinders your position in CSI? Do you prefer to have these titles or remove them as a part of the classifications in our Institute?

- Tina Montone, CSI, Punchlist Editor

Expo Product Show News

Allentown CSI 2010 Product Show BUILDING A SUSTAINABLE RECOVERY

The 2010 Product Show and Seminars was held on April 21, 2010 and was another success. Although attendance was down a little, the quality of attendees was up. Exhibitors confirmed that new contacts were made and conversing with established relationships was also a benefit.

Congratulations to the booth winners!

Best New Exhibitor: Windsor ONE

Best Technical Exhibitor: Lutron Electronics

Best of Show Exhibitor: Fessenden Hall, Inc.

These winners will be recognized at the Awards Banquet on June 16, 2010, and have the opportunity to be a “Table Top Display” for free during any future dinner meeting. A value of \$50!

Congratulations to the Bingo Card Prize Winner: Sharon Falcone

She won a package with gift certificates to local businesses including: Stone House Bed & Breakfast, Clover Hill Winery, and Willow Haven Farms (naturally grown produce). A value of over \$500!

Congratulations to the Grand Prize Winner: Barry Helwig of Voigt & Schweitzer Group

He won a Jamis Commuter 1 Bike donated by D’Huy Engineers, Rodale and South Mountain Cycles & Coffee Bar.

There are many benefits to participating in the CSI Expo, and there are many levels of getting involved. You can be on the Expo team, exhibit your products and/or services on the show floor, or simply attend seminars and the expo as a visitor. The rewards of being on the committee includes making new friends and business contacts, contributing to the success of the show with your professional ideas and input, learning more about the industry on a new level, and so much more. The benefits for exhibitors are endless as well: being in front of decision makers, educating visitors, making new contacts, solidifying existing contacts, etc. Visitors receive up to date product information, educational seminars, food and beverages, and industry socializing. This is the highlight of the CSI calendar year! We invite you to be a part of it on any level! **Contact Tina Montone, Expo Chair, to join the Expo 2011 Committee at mtone1@ptd.net or call 610-762-6128.**

CSI Polo Shirts



To Order Polo shirts from the Allentown Chapter of CSI

Contact:

**Sal Verrastro,
FCSI, CCS, CCCA, AIA**

Tel: 610-865-2621

Fax: 610-865-3236

sverrastro@spillmanfarmer.com

**Cost/each: \$28.00
plus \$5.00 shipping**

Style 102

- 3-button
- 100% cotton shirt with a white logo and the wording Construction Specification Institute embroidered on the chest of the shirt.
- The body and trim of the shirts are available in **red/white, black/white, hunter green/white, and cornflower/white.**
- Sizes L/XL/XXL/XXXL.

Style 103

- 3-button
- 100% cotton shirt with a black logo and the wording Construction Specification Institute embroidered on the chest of the shirt.
- The body and trim of the shirts are available in **cream/black.**
- Sizes M/L/XL/XXL.

CSI POLO SHIRTS ORDER FORM

MAIL TO: Sal Verrastro
 Spillman Farmer Architects
 1720 Spillman Drive
 Bethlehem PA 18105
 Tele: 610-865-2621
 Fax: 610-865-3236
sverrastro@spillmanfarmer.com

SOLD TO: Name: _____
 Firm Name: _____
 Street: _____
 City/State/Zip: _____
 Telephone: _____
 Member No.: _____
 Date: _____

<u><i>Polo Shirts</i></u>	<u><i>New Polo shirt</i></u>
<i>Style 102</i>	<i>Style 103</i>
(colored body and trim with white CSI shield logo with Construction Specifications Institute writing)	(cream body with black trim and black CSI shield logo with Construction Specifications Institute writing)
Red	Cream/Black
Cornflower (light blue)	
Green	
Black	
Sizes: Men's L, XL, XXL, XXXL	Sizes: Men's S, M, L, XL

Price: \$28.00 each

Thank you!

Allentown Chapter CSI



Spec News, Article 1

A Funny Thing Happened On the Way to the Spec Update

As prelude to this month's program I want to share the following story with you. First a little background. My primary task at KANN Partners is that of a construction administrator, with that of specifier being secondary. My passion lies with the specifications, but there is never enough specification work to justify me solely devoting time to specifications. Also, my philosophy is that project designers should prepare the specifications since they know details of the project. Thus, my specification role is maintaining the firm's master guide specification library, drawing keynote list, and developing macros to expedite the Specification preparation process.

On a recently completed project, we were befallen by the malady of a concrete slab not being dry enough to accept the specified rubber flooring. Although the contractor had rigorously installed an underslab vapor retarder sheet to avoid potential vapor drive from the subgrade, enclosed the building with more than sufficient time to naturally dry the slab and protect the slab from weather, and kept the slab dry from water spills, some areas of the building's ground floor slab were just "too moist." After much reluctance, we applied a liquid vapor retarder to the slab's surface.

Being the conscientious specifier, I was determined to not let another project have the same problem. So, I started updating our specifications to address the situation. As with project-specific specifications, master guide specification sections must be coordinated with each other, and anticipate possibilities which might not be apparent during design. This frequently results in one section requiring an update in others. When I started the updating process for the vapor retarder, I didn't fully appreciate how far the updates would go.

I started with the resilient flooring section. This section has the vapor pressure testing process which determines whether a vapor retarder is needed on top of the concrete slab. I added requirements stipulating that the vapor retarder be applied should the slab moisture content exceed the flooring manufacturer's requirements, since different flooring manufacturers have different limits on concrete slab moisture content.

From there, I went to the vapor retarder section and added requirements for various liquid-applied vapor retarders to address varying amounts of vapor pressure to be resisted. I also addressed the different kinds of slab surface preparation techniques for the vapor retarders. Since the need for a vapor retarder is unknown at the design or construction procurement stages of a project, the section was equipped with a requirement for alternate pricing so the Contract Sum would have placeholder budgets for the vapor retarder and for the slab surface preparation.

You might think I was done, but many vapor retarders need a cementitious underlayment sandwiched between the vapor retarder and the flooring. Some of the surface preparation processes create rough slabs which needs to be smoothed with a self-leveling underlayment to accept flooring. Some flooring needs a lightly textured surface which the smooth vapor retarder surface cannot provide. If the slab surface isn't profiled to a roughness requiring a leveling compound, a skim coat of underlayment compound is needed so the flooring adhesive has "toothy" bond to the vapor retarder. This led me to the hydraulic cement underlayment section for several updates and pricing alternates.

Done? Nope! On to the Alternates section in Division 01, the Procurement Forms in Division 00, and a trip back to Division 09 for updates to the wood flooring, terrazzo flooring, fluid-applied flooring, and carpeting sections. Whew!

Written by: Scott Sider, CSI, CCS, CCCA

Education, Handbook, Newsletter, and Tellers Committees Chair

swsider@kannpartners.com

Spec News, Article 2

SHOW ME YOURS AND I'LL SHOW YOU MINE!

Wouldn't it be interesting if, instead of a specification competition, we had a "specification comparison"? Something a little lighter, for a change, but still productive and interesting!

I think this would really be both helpful and educational for all, since we all do not write our specs in exactly the same way. This is due in part to the requirements of our clients [public versus private versus governmental, etc.]. In addition, much of it has to do with our philosophy, our direction and our opinions.

Also, we need to understand that relatively few of us ever are sued [is that a mark of success?] and when so engaged, it is usually over some non-technical wording [attorneys love to twist words, meanings and intentions to their clients benefit, which makes suits unfair challenges to us, being basically non-legal as we are]. Failure, for whatever reason, usually is not related to bad selections and directions, but toward improper installation, or manufacturing shortcomings.

From various discussions, we can see that there are mind boggling, vast and diverse arrays of resources and reference material that any one of us has at our disposal and in which we have confidence. Recent example-- Did you ever hear of, or see SDI 127J-04 in their Technical Data Series Industry Alert? Whoa!!! Here is really deep and interesting "stuff" not all that obvious or apparent except to the deep and highly dedicated researcher. Most of us tend to run the hell out of "Search" in an effort to pick up any tid-bit that is appropriate or useful to our cause, circumstance or problem.

For all its good directions, programs and intentions, we all have not been corralled into "doing it the CSI way"-- in general principles perhaps, but not in all detail. We don't use the same fonts; we don't use the same wording; we don't express our requirements in precisely the same manner [nor do we need to]; we tend to re-use products that have been successful for us in the past, but which are not universal with us all; our products are about as individual as our fingerprints, or the proverbial dissimilar snowflakes! It would just be interesting to see how we formulate, compile and present our specs [as opposed to just how we do-- or should—write them].

It would be neat [they still say that?] to see what others do-- don't you think? Or don't you give a whip-stitch about this? Maybe it's just me, but I like to see, glean, crib and steal what others do that makes me and my work better. I have some "heroes" and "heroines" in this business [NO list will ever be released!!!] and have come to admire [and often am amazed] what others do. Granted our practice is different from many, but then isn't your practice different too?

I think a display along with a forum for a nice, civil, non-opinioned, non-judgmental, non-pompous comparison of products [with some quiet discussion] could be beneficial and profitable to many of us. I do realize some have reached their optimized plateau and care to go no place else, but some of us, I think, always like to peek over the fence to see what's going on elsewhere in our world. Well, just a thought-- more than likely will never occur.....but, then, who knows?

Hey! Wait! I think we can pull this off! I don't perceive that we are so parochial or closeted or secretive to not allow others to see our work. Our discussions and sharing show we are open; we love to learn new things; and we are willing—always—to chip in and help others. OK! Just say where and when!

How about a tabletop display at the 2010 SHOW?; examples from various offices for viewing; only to see what others do! Might learn something [know I will]. No critiques involved, as we are not in competition to see who is closest to CSI criteria; looking at other aspects of work-- appearance, fonts, formatting, colors, styles, information, presentation techniques, etc. other than technical content!

Why not? I bet there'll be some real doozies, innovations and great insight! See you and your example there!

Written by: *Ralph W. Liebing, RA, CSI, CDT, is Senior Architect--Specifications with HIXON Architects, Engineers, Interiors, in Cincinnati OH. He may be reached at rliebing@hixson-inc.com*

You are Responsible

When you have a change in address, telephone number, or email address, you are the only person who can contact the Institute and change or correct the roster. The Chapter depends on the Institute data for sending emails, mailing postcard notices about meetings, and special events. If your information on the Institute roster is incorrect, you will be cut off from the flow of information about the Chapter, Region, and Institute events.

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