



ALLENTOWN CHAPTER

Allentown, Pennsylvania

MASTERFORMAT™ 2004

ASK YOURSELF THE FOLLOWING QUESTIONS---

*** Do the changes from MF 95 to MF 04 effect me?**

Answer: More than likely yes! If you fall into one of the following categories, you can benefit to know more about MF 04: architect, engineer, consultant, owner, contractor, supplier, and manufacturer.

*** How does the MF 04 effect my practice and specifications?**

Answer: *MasterFormat™* 2004 is a major change in the organization of the project manual. The number of divisions has increased from 16 to 50 to reflect the expansion and segregation to include additional types of construction, new materials and project life cycle issues.

*** How can it be implemented?**

Answer: You must understand the structure and concepts before you execute an implementation plan that will be successful.

*** How, when and where do I start?**

Answer: The Allentown Chapter of CSI is proud to offer a customized program for you and your organization on *MasterFormat™* 2004, given by a *MasterFormat™* Accredited Instructor. Sign up today!

ABOUT THE PROGRAM---

Overview:

This detailed program will cover the following points:

- * Principles of Construction Documentation.
- * Classification Systems
- * Evolution of *MasterFormat™*
- * *MasterFormat™* Basics
- * How to Use *MasterFormat™* 2004
- * Implementing *MasterFormat™* 2004 Edition

MORE ABOUT THE PROGRAM

The Instructors:

Mitch Miller, AIA, CCS, CSI, MAI, is Director of Specifications for USA Architects, Easton, PA. With over 30 years experience, Mitch is a registered Architect, Certified Construction Specifier, MasterFormat Accredited Instructor, and has taught Construction Contracts and specifications at Northampton Community College. Mitch also joins a select few as an instructor for the MasterFormat™ Accredited Instructor program, teaching others to become MasterFormat™ Accredited Instructors.

Salvatore B. Verrastro, FCSI, AIA, CCS, CCCA, NCARB, is a Vice President and partner with Spillman Farmer Architects, Bethlehem PA and has been with the firm since 1983. Salvatore graduated from Kansas State University in 1981. In addition to being both a Registered Architect, and a Certified Construction Specifier, he is an adjunct faculty member in the Department of Environmental Engineering at Lafayette College in Easton, PA. He is the past chair of the Education Committee for the Construction Specifications Institute and the past chair for AIA's MasterSpec Architectural Review Committee.

Scheduling:

This is a two hour program, including questions and answers.

The fee for the program is \$100 per organization.

To schedule your *MasterFormat™* 2004 program contact the Allentown Chapter of CSI at info@csiallentown.org.

For additional information about the chapter, including monthly seminars log on to our website at www.csiallentown.org