

Allentown Chapter C.S.I.

15 February 2006

Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____, Academic Affairs	
Brad Teeters, Vice-President, Elec Comm	X	Lee Ann Slattery, Hospitality, Director	X
Steven Moyer, Secretary	X		
Mark Nattress, CDT, Treasurer	X	E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	(Brad Teeters), Punchlist Editor	
Kathy Kurtas, Director	X	Matthew Baker, Advisor	X
John Cannon, Education	X	Mitch Miller; Advisor, Certification	X
David Wrigley, CDT, Programs, Director	X	Dave Fenstermacher, Director, Membership	
_____, Technical		Dave Hausman, Past President, Awards	X
Tina Montone, Publicity, Director		Sal Verrastro, Newsletter	

The Allentown Chapter CSI Board members met on Wednesday 15 February 2006 at the Holiday Inn, Fogelsville, PA.

President Roxanne Verrastro called the meeting to order at 5:06 pm.

The President shared two announcements: the death of David Fenstermacher's mother (flower to be sent from the chapter) and the birth of a baby girl to Tina Montone and husband.

Board Minutes:

The Board Meeting Minutes for 18 January 2006 were motioned for approval by Mitch Miller, seconded by John Sweigart and approval by voice vote.

Treasurer's Report:

The Treasure's Report for January 2006 was handed out and was motioned for approval by Dave Hausman, seconded by John Sweigart, and approved by voice vote.

Committee Reports:

Hospitality: Lee Ann Slattery

Lee Ann presented a written report. The final financial report will be ready from the Holiday Event next month. She will be meeting with Maureen Ruhe for the July picnic.

Program: David Wrigley

Dave presented a written report and highlighted the following topics:

March – Improving Client Relations

April – Expo 2006

May – T.B.D.

June - Awards and New Member Night

July – Picnic

Dave is working on a joint seminar on Master Format with ABC

Technical:

A copy of Product Representative Guide in the CD format has arrived and placed in the library.

Education: John Canon.

Forms have been mailed to institute of higher education in the Valley seeking nomination for this year's scholarships.

Certification: Mitch Miller

Mitch shared his report.

Planning: Mitch Miller

Mitch shared a spending plan for those attending the CSI National Convention in April.

Awards: David Hausman

Dave presented his written report.

Membership: David Fenstermacher

No report

Punchlist: Sal Verrastro.

Newsletter should be out by end of the month

Academic Affairs:

No report

Publicity: Tina Montone

Tina report an article went to the local papers announcing this meeting and inviting the public

Long Range Planning: John Sweigart

John shared a written report. Nine were in attendance.

Expo 2006: John Sweigart

John shared a written report. Paul Bertham; a coatings and grout lawyer will present a legal seminar at the Expo.

Electronic Communications: Brad Teeters.

No report.

Old Business

- 8.03 Brad Teeters found a website with a survey that is available to be send out to members and be tabulated. Roxanne will gather questions. Forward any suggestions to Roxanne Verrastro. She will bring to a future meeting for review. Update 15 June-Brad T. continues work on this
- 11.2 The SPCA is looking for help on their roof, not a freebie, but good numbers. President Verrastro and spouse will be meeting with the SPCA soon to brainstorm a possible "joint venture". Update 15 June Tina M. will follow-up. Looking for volunteers.
- 5.09 Mitch Miller presented an idea he received from Institute VP Carol Schafmeister concerning handling of the chapter Foundation and Scholarship funds at a national level. The proposal was tabled and passed on to the Budget Committee. Update 15 June-hold
- 6.03 Tina Montone and David Fenstermacher will select a gift for presentation to honor membership anniversaries.
- 7.01 Mitch Miller noted that it is time to start planning for MARC 2008. Several ideas have been extended, but many committees need to be formed.
- 7.04 All Board members are encouraged to update their CSI Bios. So it is available when needed for region and national recognition. Please get these to Dave Hausman ASAP.
- 1.02 2006 LOS event will be held 28-29 April in Frederick, MD.
- 2.01 A Nominating Committee of John Sweigart, Mitch Miller, Dave Hausman, Sal Verrastro, and Roxanne Verrastro was formed. The committee will meet Wednesday 22 February at Starlight. Nominations need to be presented at the March meeting.

New Business:

A flyer announcing the International Masonry Institute's seminar on 23 March 2006 in Valley Forge titled "Masonry schools and Public Buildings" was shared. The cost is \$15.00. The event is a professional development seminar offered to architects, interior designers, building owners, specification writers, general contractors,

construction managers, facility managers, developers, public officials, school officials, and contractors. Contact Mary Linn Theis at 724-776-1930 for registration or any questions

Motion to adjourn the meeting was made by Mitch Miller
Meeting adjourned at 6:02 am

Respectfully submitted
Steven Moyer, Secretary