

Allentown Chapter C.S.I.

15 March 2006

Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____, Academic Affairs	
Brad Teeters, Vice-President, Elec Comm	X	Lee Ann Slattery, Hospitality, Director	
Steven Moyer, Secretary	X		
Mark Nattress, CDT, Treasurer	X	E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	(Brad Teeters), Punchlist Editor	
Kathy Kurtas, Director	X	Matthew Baker, Advisor	X
John Cannon, Education		Mitch Miller; Advisor, Certification	X
David Wrigley, CDT, Programs, Director	X	Dave Fenstermacher, Director, Membership	X
_____, Technical		Dave Hausman, Past President, Awards	X
Tina Montone, Publicity, Director		Sal Verrastro, Newsletter	

The Allentown Chapter CSI Board members met on Wednesday 15 March 2006 at the Holiday Inn, Fogelsville, PA. President Roxanne Verrastro called the meeting to order at 5:05 pm by rolling the dice- a promotion for the upcoming CSI National Convention

Treasurer's Report:

The Treasure's Report for February 2006 was handed out and was motioned for approval by Dave Hausman, seconded by Brad Teeters, and approved by voice vote.

Board Minutes:

The Board Meeting Minutes for 15 February 2006 were motioned for approval by Dave Hausman, seconded by John Sweigart and approval by voice vote.

Committee Reports:

Hospitality: Lee Ann Slattery

No report

Dave Hausman reported that Friday was the cut-off for making reservations for this evening dinner meeting. Because this evening was a sit down meal and not a buffet, he needs to hold to the deadline. Seven persons were turned down from attendance. Hopefully it reminds all that that deadline stated is important.

Program: David Wrigley

Dave presented a written report and highlighted the following topics:

March – Improving Client Relations

April – Expo 2006

May – T.B.D. close to finalizing the program

June - Awards and New Member Night

July – Picnic

A joint plant tour with AIA for the fall is being looked into at a Metal Fabrication plant in Wilkes Barre. Dave will be in contact with Gene of AIA for more details

Technical:

No report.

Education: John Canon.

No report

Certification: Mitch Miller

The exam will be held next Saturday 25 March. 19 have signed up for the exam. Mitch is looking for another person to assist with the proxy of the test from 8:30 am to 1:00 pm.

Planning: Mitch Miller

LOS will be held 21-22 April. The cost to the chapter is \$35.00 per person. To date Mitch Miller, Jim Petro, Sal & Roxanne Verrastro, and perhaps Brad Teeters plan to attend.

Awards: David Hausman

No report.

Membership: David Fenstermacher

Dave shared a written report. Presently the Chapter membership is 131 members. New members this month are James Butera and Daniel Peterson

Punchlist: Sal Verrastro.

No report

Academic Affairs:

No report

Publicity: Tina Montone

No report

Long Range Planning: John Sweigart

No report.

Expo 2006: John Sweigart

Nine booths remain available. The format for sponsorship has changed and sponsorship is up from \$2,000 to \$6,000. Next meeting is scheduled for 22 March at 6:00 pm at Verrastro's.

Electronic Communications: Brad Teeters.

The chapter's web page has been moved to a new server

Old Business

- 8.03 Brad Teeters found a website with a survey that is available to be sent out to members and be tabulated. Roxanne will gather questions. Forward any suggestions to Roxanne Verrastro. She will bring to a future meeting for review. Update 15 June-Brad T. continues work on this
- 11.2 The SPCA is looking for help on their roof, not a freebie, but good numbers. President Verrastro and spouse will be meeting with the SPCA soon to brainstorm a possible "joint venture". Update 15 June Tina M. will follow-up. Looking for volunteers.
- 5.09 Mitch Miller presented an idea he received from Institute VP Carol Schafmeister concerning handling of the chapter Foundation and Scholarship funds at a national level. The proposal was tabled and passed on to the Budget Committee. Update 15 June-hold
- 6.03 Tina Montone and David Fenstermacher will select a gift for presentation to honor membership anniversaries.
- 7.01 Mitch Miller noted that it is time to start planning for MARC 2008. Several ideas have been extended, but many committees need to be formed.
- 7.04 All Board members are encouraged to update their CSI Bios. So it is available when needed for region and national recognition. Please get these to Dave Hausman ASAP.
- 1.02 2006 LOS event will be held 28-29 April in Frederick, MD. (Dates changed to 21-22 April)
- 2.01 A Nominating Committee of John Sweigart, Mitch Miller, Dave Hausman, Sal Verrastro, and Roxanne Verrastro was formed. The committee will meet Wednesday 22 February at Starlight. Nominations need to be presented at the March meeting.

New Business:

- 3.01** It was announced the Institute has approved an increase in yearly dues, but the amount has not yet been determined.
- 3.02** The CSI home page has a very interesting movie clip showing an interview with Tom Clark sharing CSI involvement in Katrina recover effort
- 3.03** Questionnaire for evaluation of monthly programs has been completed by Mitch Miller
- 3.04** Information regarding CSI National Convention at Las Vegas will be shared this evening on a table.
- 3.05** Information form was received from CSI National to report 2006-2007 Chapter Officers and Committee Chairs

Motion to adjourn the meeting was made by Mitch Miller

Meeting adjourned at 5:50 pm

Respectfully submitted
Steven Moyer, Secretary