

# Allentown Chapter C.S.I.

## 19 April 2006

### Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____, Academic Affairs	
Brad Teeters, Vice-President, Elec Comm	X	Lee Ann Slattery, Hospitality, Director	X
Steven Moyer, Secretary			
Mark Nattress, CDT, Treasurer	X	E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	(Brad Teeters), Punchlist Editor	X
Kathy Kurtas, Director	X	Matthew Baker, Advisor	X
John Cannon, Education		Mitch Miller; Advisor, Certification	
David Wrigley, CDT, Programs, Director		Dave Fenstermacher, Director, Membership	X
_____, Technical		Dave Hausman, Past President, Awards	X
Tina Montone, Publicity, Director	X	Sal Verrastro, Newsletter	

The Allentown Chapter CSI Board members met on Wednesday 17 April 2006 at the Starlight Diner, Fogelsville, PA.

President Roxanne Verrastro called the meeting to order at 7:07 am.

**Treasurer's Report:**

The Treasure's Report for March 2006 was distributed. After discussion the report was approved on a motion by Dave Hausman, second by Dave Fenstermacher, and approved by voice vote.

**Board Minutes:**

The Board Meeting Minutes for 15 March 2006 were amended to include the following:

At the regular meeting of the Allentown Chapter of the Construction Specifications Institute held on 15 March 2006, the following slate of officers was presented:

- President-Elect: Brad Teeters
- Vice President: Tina Montone
- Secretary: Dave Fenstermacher
- Director: Matt Baker
- Director: Dave Wrigley

There were no nominations from the floor.

Sal Verrastro made a motion, second by Mitch Miller, to close the nominations. Motion passed and the Secretary cast a single ballot to elect those nominated.

The Board minutes, as amended, motioned for approval by Brad Teeters, second by John Sweigart and approval by voice vote.

**Committee Reports:**

**Hospitality: Lee Ann Slattery**

May 17 meeting will be at the Sheraton Jetport. June 21<sup>st</sup> meeting, awards night will be at the Holiday Inn.. After discussion it was determined the meal will be a buffet, possibly upgraded. The July meeting will be the picnic at the Wildlands Conservancy. Mark will provide a certificate of insurance as requested.

**Program: David Wrigley**

- May – T.B.D. close to finalizing the program
- June - Awards and New Member Night
- July – Picnic

**Technical:**

No report.

**Education: John Canon.**

Dave Hausman reported that two applications for scholarships were received. One of the applicants is received a scholarship last year. After discussion it was determined that there is no rule against receiving the scholarship more than once if the candidate is duly qualified. The scholarships will be awarded at the June meeting.

**Certification: Mitch Miller**

No report.

**Planning: Mitch Miller**

No report.

**Awards: David Hausman**

Will be purchasing booth winner awards for the recent CSI Expo. Also, will be preparing Chapter Awards for the June meeting. The "Outstanding Chapter Award" was received in Las Vegas. Booth winners will be invited to have a tabletop display at the June meeting.

**Membership: David Fenstermacher**

No report.

**Punchlist: Sal Verrastro.**

No report

**Academic Affairs:**

No report

**Publicity: Tina Montone**

ABC letters going out.

May meeting should be publicized to those in the industry related to the topic of the speaker.

**Long Range Planning: John Sweigart**

No report.

**Expo 2006: John Sweigart**

Expo 2006 was held on April 12. Thanks to all that helped. Brad Teeters is putting together the results of the survey from the exhibitors. Mark Nattress is putting together the budget information. The wrap-up meeting is tentatively scheduled for May 10.

**Electronic Communications: Brad Teeters.**

Nothing to report.

**Old Business**

**7.01** Mitch Miller noted that it is time to start planning for MARC 2008. Several ideas have been extended, but many committees need to be formed.

**New Business:**

**4.01** President Roxanne Verrastro shared the results of the CSI "Welcome New Member" survey,

Motion to adjourn the meeting was made by Dave Hausman.

Meeting adjourned at 8:15am

Respectfully submitted  
David R. Fenstermacher for  
Steven Moyer, Secretary