

Allentown Chapter C.S.I.

17 May 2006

Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____, Academic Affairs	
Brad Teeters, Vice-President, Elec Comm	X	Lee Ann Slatery, Hospitality, Director	X
Steven Moyer, Secretary	X		
Mark Nattress, CDT, Treasurer	X	E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X		
Kathy Kurtas, Director	X	Matthew Baker, Advisor	
John Cannon, Education	X	Mitch Miller; Advisor, Certification	
David Wrigley, CDT, Programs, Director	X	Dave Fenstermacher, Director, Membership	X
_____, Technical		Dave Hausman, Past President, Awards	X
Tina Montone, Publicity, Director	X	Sal Verrastro, Newsletter	X

The Allentown Chapter CSI Board members met on Wednesday 17 May 2006 at the Holiday Inn, Fogelsville, PA. President Roxanne Verrastro called the meeting to order at 5:09 pm by introducing Vic Scotese as a guest. Vic is President of the Philadelphia Chapter and this evening presenter.

Treasurer's Report:

The Treasure's Report for April 2006 was handed out and was motioned for approval by Dave Hausman, seconded by Dave Fenstermacher, and approved by voice vote. It was report that a checked was received from David Combs for the education Fund. The President will follow-up with a thank you note.

Board Minutes:

The Board Meeting Minutes for 19 April 2006 were motioned for approval by Dave Hausman, seconded by Brad Teeters. The Minutes were amended to drop the Punchlist editor form the attendance chart and approval by voice vote.

Executive Committee Meeting:

The President report the following form the Executive Committee Meeting of 9 May 2006:

- 1) Appointing Steve Moyer as Director to replace Tina Montone
- 2) To shift the responsibility for leadership of the Long Range Planning Committee from the Incoming President to the Second Past President.
- 3) Review the June Awards Night program: Dave H will obtain plaques, Tina M. will purchase watches, letters will be sent to the design firms.

Committee Reports:

Program: David Wrigley

Dave presented a written report and highlighted the following topics:

June - Awards and New Member Night

July - Picnic

August - Christine Usler on Preservation and Restoration

September - Open

October - Tour of Modern Precast Concrete new plant

November - Open

December - Holiday Party

Free meals were discussed for the June meeting with the following agreed to: Free meals will be provided for the retiring members and a guest, each exhibit winning firm is entitled to two free meals, scholarship winners receive a free meal and up to two guests.

Technical:

No report.

Hospitality: Lee Ann Slattery

Lee Ann reported still working with George for next years schedule. Holiday Inn is looking for a \$2.00 per person per meal increase. Lee Ann will look into \$1.00 increase. Also getting info from Best Western at 512 and 22.

Picnic is set. Will be from 4:00 pm till 8:00 pm. Working with Susan's Gourmet for Caterer. Checking into place for the Christmas Holiday Party

Education: John Canon.

Letters were sent to the two scholarship winners

Certification: Mitch Miller

No report

Planning: Mitch Miller

Budget will be e-mailed by Mark Nattress

Awards: David Hausman

Dave presented a written report. He also handed out Outstanding Chapter Commendation documentation to the appropriate committee or officer. The information is due to Dave by 31 July 2006. He sought any suggestion for the Mid-Atlantic Region Awards.

Membership: David Fenstermacher

Dave reported present membership at 116 members. 14 new members were received this year. Dave to sent packets. Dennis Herman has not renewed. Roxanne will contact CSI National to verify our membership number.

Punchlist: Sal Verrastro.

Gathering info for the June meeting – anniversaries, new members, etc. Looking for a 1 July 2006 Punchlist

Academic Affairs:

No report

Publicity: Tina Montone

Tina reported a letter going out to anniversary members inviting to the June meeting. A thank you letter is going out to all who exhibited at the 2006 Expo including a \$10.00 coupon off a monthly meeting dinner. Non-members will be sent information about CSI

Long Range Planning: John Sweigart

No report.

Expo 2006: John Sweigart

Final review meeting postponed until 31 May 2006 at 6:00 pm at Verrastro's. Contact Verrasros if planning to attend.

Electronic Communications: Brad Teeters.

Brad is looking into a mass e-mail service to assist with Chapter-wide announcements.

Old Business

7.01 Mitch Miller noted that it is time to start planning for MARC 2008. Several ideas have been extended, but many committees need to be formed.

4.01 President Roxanne Verrastro shared the results of the CSI "Welcome New Member" survey.

New Business:

No New Business

Motion to adjourn the meeting was made by Brad Teeters

Meeting adjourned at 5:40 pm

Respectfully submitted

Steven Moyer, Secretary

