

# Allentown Chapter C.S.I.

## 16 August 2006

### Board Meeting Minutes

Members	Attendees	Members	Attendees
John Sweigart, President	X	David Wrigley, Director, Programs	X
Brad Teeters, President-Elect	X	Matthew Baker, Director	X
Tina Montone, Vice-President, Publicity Co-	X	Kathy Kurtas, Director	X
David Fenstermacher, Secretary	X	Lee Ann Slattery, Director, Hospitality	
Mark Nattress, Treasurer		James Petro, Membership	X
Roxanne Verrastro, Past President, Awards	X	John Cannon, Education	X
Mitch Miller; Sr. Advisor, Certification	X	Sal Verrastro, Punchlist	
David Hausman, Advisor, Publicity Co, LRP	X	_____, Technical	
Chris Blechschmidt, Electronic Comm.		_____, Academic Affairs	
		Roxanne Verrastro, Historian	X

The Allentown Chapter CSI Board members met on Wednesday 16 August 2006 at the Holiday Inn, Fogelsville, PA.

President John Sweigart called the meeting to order at 5:00 pm.

**Board Minutes:**

The Board Meeting Minutes for 12 July 2006 were motioned for approval by Mitch Miller, and seconded by Roxanne Verrastro. The minutes were approved on a voice vote.

**Treasurer's Report:**

The Treasurer's Report for July 2006 was distributed and was motioned for approval by Dave Fenstermacher, and seconded by Mitch Miller. After discussion the Treasurer's Report was approved on a voice vote.

**Committee Reports:**

**Program: David Wrigley**

Dave's written report was presented and highlighted the following topics:

August 16 – Christine Usler on Historic Preservation and Restoration

September 20 – Transpired Solar Collector, by Sean Grenn

October 18 – Tour of Modern Precast Concrete new plant

November 15 – Combating Corrosion: An overview of Cathodic Protection by MATCOR, Inc.

December 13 – Holiday Gala

January 17, 2007 – T.B.D.

**Hospitality: Lee Ann Slattery**

No Report

Roxanne noted that there is a \$5.00 meal credit to all who paid for the picnic, since clams were not available.

**Technical:**

No report.

**Education: John Canon.**

No report

**Certification: Mitch Miller**

Chapter is confirmed as a test site. The date is March 31, 2007. Study sessions will be provided through Sal and Mitch. Registration opens on 11.01.06; early bird registration ends 12.01.06; final date for registration is 01.31.07.

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**MARC 2008: Sal Verrastro + Mitch Miller**

The "kickoff meeting" was held on Monday, August 14, 2006 at Bear Creek Mountain Resort with 15 in attendance. The current challenge is to come up with a theme. Suggestions are due to Sal or Mitch by 08.21.06. Next meeting is schedule for Monday, September 25, location to be determined.

Co-chairs Sal and Mitch are still looking for members to join the committee to help plan this worthwhile event.

**Awards: David Hausman & Roxanne Verrastro**

A Certificate will be given out tonight along with a small token of appreciation to our speaker.

Task of compiling forms for the National CSI Chapter Accommodation Award has begun.

On a motion by Matt Baker, second by Kathy Kurtas and unanimous approval, Mitch Miller will be nominated by the Allentown Chapter for Fellowship in the Institute.

**Membership: Jim Petro**

Current chapter statistics from CSI national were distributed. Mitch Miller explained that the way member dues are reported has changed. Previously non-paying members were held on the list for several months past their anniversary. Currently they are being dropped immediately, which will make the non-renewed list more current and available for chapter action.

**Punchlist: Sal Verrastro.**

Roxanne reported that it is the intent of the editor that the Punchlist will be sent out in approximately one week, with the most current information available, including a report on tonight's meeting.

**Academic Affairs:**

No report

**Publicity: Dave Hausman & Tina Montone**

Press release on the Chapter Commendation Award from National CSI to be mailed on August 17.

**Long Range Planning: Dave Hausman**

Reviewing previously obtained information in conjunction with the Institute and Region guidelines prior to scheduling a meeting to formulate a Chapter plan. A meeting will be scheduled in the near future.

**Expo 2007: Brad Teeters**

The "kickoff" meeting is scheduled for September 13, 6pm, at the Verrastro residence.

**Electronic Communications: Brad Teeters.**

Brad to pass off the information to coordinate the chapter electronic communications to Chris Blechschmidt in the near future

**Historian: Roxanne Verrastro**

No report.

**Unfinished Business**

7.02 The Regional Conference will be held Sept. 28 thru Oct. 1 in Washington D.C. As many as possible are encouraged to attend. It would be helpful in the planning of MARC2008 to evaluate the conference.

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**New Business**

- 8.01 Mitch Miller reported that the Chapter books are under audit with the report to be presented next month.
- 8.02 Committee Charges were “re-distributed” to current officers and committee chairs.
- 8.03 A discussion was held on the Directory. On a motion by Dave Hausman, second by Matt Baker, and unanimous approval, it was decided to reprint the directory with current information.

There being no further business, a motion to adjourn the meeting was made by Dave Hausman.

Meeting adjourned at 5:50 pm

Respectfully submitted  
David R. Fenstermacher, Secretary