

Allentown Chapter C.S.I.

18 February 2009

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	
Tina Montone, Vice-President, Publicity Co., Punchlist		Kathy Kurtas, Director, Membership Co.	
David Fenstermacher, Secretary	X	James Petro, Director	
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality	X
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	
Roxanne Verrastro, Advisor, Technical, Historian, LRP	X	Josh Grice, Membership Co.	
John Sweigart, Past-president, Advisor, Awards, Academic Affairs	X	Mitch Miller, Certification	

The Allentown Chapter CSI Board of Directors met on Wednesday, 18 February 2009 at the Holiday Inn, Fogelsville, PA

President Brad Teeters called the meeting to order at 5:06 p.m.

Board Minutes:

The Board Meeting Minutes for 21 January 2009 were approved as written.

Treasurer's Report:

The Treasurer's Report dated 1/31/2009 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

- March 18, 2009: "Understanding the UL Fire Directory" by Scott Hughes of National Gypsum. Meeting at Holiday Inn, Fogelsville. Tabletop display: Velux (tentative); New Product tabletop display: ASI Systems-Jim Thomas (confirmed);
- April 15, 2009: Product show and Expo. "Sustainable is Attainable"; Days Inn, Allentown.
- May 20, 2009: Tour of NEW Spillman Farmer Offices and LVIP Lot#10 Building.
- June 24, 2009: Awards & Member Appreciation Night at Holiday Inn, Fogelsville.
Topic: Energy Smart Lighting by Dave Fusco from Lightolier;
- July 15, 2009: Picnic at Dutch Springs.
- August 12, 2009: Iron Pigs outing in conjunction with Associated Builders & Contractors.

Hospitality: Lee Ann Slattery, Tina Montone

- March 18th meeting is scheduled for the Holiday Inn, Fogelsville. Menu to be selected by Friday, 2/20.
- June meeting will be held on June 24th, one week later than usual, due to CSI National Convention in Indianapolis on June 17-19.
- Dave Hausman reported the Iron Pigs outing with ABC will be held August 12.
- A discussion was held on the amount to be charged "students" for meeting attendance. On a motion by Dave Fenstermacher, second by Roxanne Verrastro, "Students will be charged a flat rate of \$15.00". Motion passed with unanimous approval.

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Technical: Roxanne Verrastro

Roxanne reported that the CD "ASTM Standards in Building Codes 45th Edition" has been purchased by Mitch Miller, for inclusion in the CSI Library housed at the ABC office.

Education: John Cannon

Brad reported that the application for scholarships is on the website.

Certification: Mitch Miller

Nine(9) attending CDT classes. 2 classes so far, with 4 more to go.

Awards: John Sweigart

No report.

Membership: Kathy Kurtas, Josh Grice

No report.

Punchlist: Tina Montone

Next issue is "on the boards", to be released just prior to EXPO. Tina requested Technical Articles or synopses concerning the three seminars to be held at EXPO, for publishing in the Punchlist.

Academic Affairs: John Sweigart

No report.

Publicity: Tina Montone, Dave Hausman

No report.

Long Range Planning: Roxanne Verrastro

A meeting will be scheduled soon.

Expo 2009: Dave Wrigley

All three seminars have been finalized. Website, "theCSIexpo.com", is updated with current information. Next meeting will be held on Wednesday, February 25, 7am at the Starlight Diner.

Electronic Communications: Brad Teeters

No report.

Historian: Roxanne Verrastro

Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

Directory: Roxanne Verrastro

Next directory is planned for the 2009-10 time-frame.

50th Anniversary Committee for 2013 celebration, Tina Montone

Preliminary design for the anniversary book is available for review. It is intended that the book will be paid for through sponsorships. A quote has been obtained from a graphic designer to put the book together. Dave Hausman volunteered to join the committee.

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Unfinished Business

- 10.02 Mitch Miller reported that the Institute is looking into including Region dues on the dues form, altering the way the region and individual chapters receive the funding from dues paid by individual members. A discussion on the chapter dues will be held at the November Board meeting. Update 11.19.08: Mitch Miller gave an update from the Institute regarding the new guidelines for receiving and dispersing dues. Chapters will have to take action on their respective dues for the coming year. After discussion Matt Baker motioned, second by Dave Wrigley to keep the Chapter dues as is, Motion denied. Mitch will appoint a committee to review this issue and report back to the board *soon*. *UPDATE 02.18.09: Mitch formed an adhoc committee consisting of Sal Verrastro, Dave Hausman and himself. After discussion, Dave Hausman made a motion, second by Roxanne Verrastro, to "reduce chapter dues paid to the Institute by \$5.00". Motion passed with unanimous approval.. This applies to Industry/Professional/Associate members and Intermediate members. Dues for student members are still at \$5.00.*
- 11.02 A proposal was presented by Mitch Miller to partner with ABC in purchasing the ASTM Standards in Building Codes 45th Edition. After discussion, Motion by Dave Hausman, second by Dave Wrigley to defer action to a later date, Motion passed. UPDATE 01/21: ABC has approved the expenditure. CSI will follow-up as well. *Update 02.18.09: CD has been purchased.*
- 1.02 Roxanne reported that Mike Gibson has resigned from ABC. On a motion by Dave Hausman, second by John Sweigart, "that we, Allentown Chapter CSI, continue to pursue the endeavor to partner with ABC in purchasing the ASTM Standards, as a member benefit." The motion received unanimous approval. Based on the efforts of Mike Gibson to form alliances with CSI, a second motion was made by Dave Hausman, second by Chuck Kelly, that the chapter "present Mike with a gift". This motion also received unanimous approval. The task will be turned over to the Awards Committee.
- 1.04 President Teeters appointed the Nominating Committee to start preparing for FY0910. The committee consists of the three(3) Advisors, Secretary, and himself as current President.
- 1.05 Region Director Mitch Miller reported on several upcoming national and region events:
CSI National Convention, to be held June 16-19, 2009 in Indianapolis, Indiana.
Middle Atlantic Region Conference, (www.marc09), to be held Oct. 8-11, in Charlottesville, Va.
MARC'10, to be held in historic Annapolis, Md. in October 2010.

New Business

No new business was reported.

There being no further business, a motion to adjourn the meeting was made by John Sweigart.

Meeting Adjourned at 5:54 p.m.

Respectfully submitted
David R. Fenstermacher, Secretary