

# Allentown Chapter C.S.I.

## 20 February 2008

### Board Meeting Minutes

Members	Attendees	Members	Attendees
John Sweigart, President	X	Matthew Baker, Director	
Brad Teeters, President-Elect, Electronic Communications	X	Kathy Kurtas, Director	X
David Wrigley, Vice-President, Programs	X	LeeAnn Slattery, Director, Hospitality Co.	X
David Fenstermacher, Secretary	X	Tina Montone, Director, Publicity Co., Hospitality Co.	X
Mark Nattress, Treasurer	X	James Petro, Director, Membership	
Mitch Miller, Sr. Advisor, Certification		John Cannon, Education	
David Hausman, Advisor, Publicity Co. LRP	X	Sal Verrastro, Punchlist	
Roxanne Verrastro, Advisor, Past President, Awards, Technical, Historian			

The Allentown Chapter CSI Board of Directors met on Wednesday, 20 February 2008 at the Sheraton 4Points, Allentown, PA

President John Sweigart called the meeting to order at 5:07 p.m.

**Board Minutes:**

The Board Meeting Minutes for 16 January 2008 were approved as written.

**Treasurer's Report:**

The Treasurer's Report dated 1/31/2008 was distributed and reviewed. After discussion the report was deferred until audit.

**Committee Reports:**

**Program: David Wrigley**

March 19, 2008: Building Envelope Technology; Meeting at Holiday Inn, Fogelsville; Tabletop: Keith Bush Associates; New Product Tabletop: ASI Plastic Lockers, Spec-Rep Assoc. (tentative);

New Product Tabletop: ASI Plastic Lockers (tentative)

April 16, 2008: EXPO'08 at the Days Inn Conference Center

May 21, 2008: Meeting at 4 Points Sheraton; A presentation on "Green" Lighting for Facilities by Lutron, Michael Smith; Tabletop : Creative Metal Contractors, Inc.

June 18, 2008: Member Appreciation Night & Awards Banquet; Holiday Inn, Fogelsville;

July 16, 2008: Summer Picnic

August 20, 2008: CAD Documents, The Good, The Not-So, Good, and the Bad (Tentative)

**Hospitality: Lee Ann Slattery**

March meeting is at the Holiday Inn; Menu will be chosen by Friday 2/22/2008 and given to Brad and Roxanne for inclusion on the postcards and website.

In review: Information and contract for Dutch Springs regarding summer picnic'08. 07.16.08 is reserved/

In review: Information on Clover Hill Winery regarding Holiday Gala'08.

**Technical: Roxanne Verrastro**

No report.

**Education: John Canon.**

No report.

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**Certification: Mitch Miller**

No report.

**MARC 2008 "Get Bear": Sal Verrastro + Mitch Miller**

Next MARC 2008 planning meeting will be held on Monday, March 17, 2008, 6pm at ATAS International, at 6pm.

**Awards: Roxanne Verrastro**

No report.

**Membership: Jim Petro**

No report.

**Punchlist: Sal Verrastro.**

No report.

**Academic Affairs:**

No report

**Publicity: Tina Montone**

Masterformat fliers to go on all tables at the meeting, and an announcement made.  
MARC'08 tents and fliers on all tables at the meeting, and an announcement made.  
EXPO'08 tents and fliers on all tables at the meeting, and an announcement made.  
"Members Building Program" fliers draft is available.

**Long Range Planning: Dave Hausman**

No report. Meeting to be scheduled soon.

**Expo 2008: Brad Teeters**

Next planning meeting is scheduled for Wednesday, February 27, 2008, 7:00am at the Starlite Diner in Fogelsville.

**Electronic Communications: Brad Teeters**

No report.

**Historian: Roxanne Verrastro**

Roxanne previously reported she is continuing to collect information and requests that any material which is deemed beneficial should be forwarded to her. Items such as old Punchlists, forms, pamphlets, etc.

**Directory: Roxanne Verrastro**

No Report.

**Unfinished Business**

- 5.03 A discussion was held concerning Institute Member Emeritus status for Bruno Bianchini. It was suggested the a resolution be drafted for submission to the Institute. Sal and Mitch will handle the submission to the Institute. This year is Bruno's 50<sup>th</sup> anniversary of membership in CSI. Update: paperwork is ready.
- 8.08 A discussion was held on how to get members involved. Mitch announced that he will be approaching members who have had good attendance at meetings to see if anyone is interested in helping out. Update: Discussion on managing attitude.
- 10.01 Technology Corridor Bus Trip sponsored by General Supply- free to CSI members, will tentatively be scheduled in the spring.

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11.03 Possible social-type gathering with ABC was discussed.

**New Business**

None reported.

There being no further business, a motion to adjourn the meeting was made by Brad Teeters.

Meeting Adjourned at 5:48 p.m.

Respectfully submitted  
David R. Fenstermacher, Secretary