

Allentown Chapter C.S.I.

21 January 2009

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	X
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	X
Tina Montone, Vice-President, Publicity Co., Punchlist		Kathy Kurtas, Director, Membership Co.	
David Fenstermacher, Secretary	X	James Petro, Director	X
Mark Nattress, Treasurer		LeeAnn Slattery, Director, Hospitality	X
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	X
Roxanne Verrastro, Advisor, Technical, Historian, LRP	X	Josh Grice, Membership Co.	
John Sweigart, Past-president, Advisor, Awards, Academic Affairs	X	Mitch Miller, Certification	X

The Allentown Chapter CSI Board of Directors met on Wednesday, 21 January 2009 at Four Points Sheraton, Allentown, PA

President Brad Teeters called the meeting to order at 5:02 p.m.

Board Minutes:

The Board Meeting Minutes for 19 November 2008 were approved as written.

Treasurer's Report:

The Treasurer's Reports dated 12/31/2008 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

- February 18, 2009: "What Architects Need To Know From Product Reps". Meeting at Holiday Inn, Fogelsville. Tabletop display: Pierce-Phelps, Inc (Tentative);
- March 18, 2009: "Understanding the UL Fire Directory" by Scott Hughes of National Gypsum. Meeting at Holiday Inn, Fogelsville. Tabletop display: Creative Metal Contractors (tentative); New Product tabletop display: ASI Systems-Jim Thomas (confirmed);
- April 15, 2009: Product show and Expo at Days Inn, Allentown.
- May 20, 2009: Tour of NEW Spillman Farmer Offices and LVIP Lot#10 Building.
- June 24, 2009: Awards & Member Appreciation Night at Holiday Inn, Foglesville.
- July 15, 2009: Picnic at Dutch Springs.

Hospitality: Lee Ann Slattery, Tina Montone

- Over 100 will be attending tonight's meeting, mostly CSI and AIA members.
- February 18th and March 18th meetings are scheduled for the Holiday Inn, Fogelsville. Menus to be selected.
- June meeting will be held on June 24th, one week later than usual, due to CSI National Convention in Indianapolis on June 17-19.
- Location for November 18th (2009) meeting to be determined.
- Dave Hausman reported that the date being considered for the Iron Pigs outing with ABC is August 20.

Technical: Roxanne Verrastro

No report.

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Education: Jon Cannon

Information and applications for the scholarships will be in the mail next week.

Certification: Mitch Miller

Classes started last Thursday (Jan. 15), nine in attendance.

Awards: John Sweigart

The packet for the Outstanding Chapter Commendation Award was assembled and mailed. Thanks to each committee member for supplying the information in a timely manner so that copies could be made for the submittal.

Membership: Kathy Kurtas, Josh Grice

No Report.

Punchlist: Tina Montone

Next issue is "on the boards".

Academic Affairs: John Sweigart

A new packet of information is being assembled to further explain the CSI student membership program, etc., for forwarding to institutions of higher education.

Publicity: Tina Montone, Dave Hausman

No report.

Long Range Planning: Roxanne Verraastro

A meeting will be scheduled soon.

Expo 2009: Dave Wrigley

Two(2) seminars have been finalized. Dave reported that he is working on finalizing the other. Website is up, "theCSIexpo.com". Next meeting to be scheduled.

Electronic Communications: Brad Teeters

No report.

Historian: Roxanne Verraastro

Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

Directory: Roxanne Verraastro

Next directory is planned for the 2009-10 time-frame.

50th Anniversary Committee for 2013 celebration, Tina Montone

Tina is meeting with graphic designer this Saturday to discuss a 50th anniversary book of past chapter presidents.

Unfinished Business

10.02 Mitch Miller reported that the Institute is looking into including Region dues on the dues form, altering the way the region and individual chapters receive the funding from dues paid by individual members. A discussion on the chapter dues will be held at the November Board meeting. Update 11.19.08: Mitch Miller gave an update from the Institute regarding the new guidelines for receiving and dispersing dues. Chapters will have to take action on their respective dues for the coming year. After discussion Matt Baker motioned, second by Dave Wrigley to keep the Chapter dues as is, Motion denied. Mitch will appoint a committee to review this issue and report back to the board *soon*.

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Unfinished Business (continued)

- 11.02 A proposal was presented by Mitch Miller to partner with ABC in purchasing the ASTM Standards in Building Codes 45th Edition. After discussion, Motion by Dave Hausman, second by Dave Wrigley to defer action to a later date, Motion passed. UPDATE 01/21: ABC has approved the expenditure. CSI will follow-up as well.

New Business

- 1.01 Sal reported (through Roxanne) the “we have successfully submitted the advancement to Fellowship for Mitch Miller. The Institute has informed us that they have received it and everything was in order. Good Luck to Mitch!”
- 1.02 Roxanne reported that Mike Gibson has resigned from ABC. On a motion by Dave Hausman, second by John Sweigart, “that we, Allentown Chapter CSI, continue to pursue the endeavor to partner with ABC in purchasing the ASTM Standards, as a member benefit.” The motion received unanimous approval. Based on the efforts of Mike Gibson to form alliances with CSI, a second motion was made by Dave Hausman, second by Chuck Kelly, that the chapter “present Mike with a gift”. This motion also received unanimous approval. The task will be turned over to the Awards Committee.
- 1.03 Dave Hausman noted that as Dave Wrigley becomes more involved in his role as President Elect, he should be afforded help in his efforts as Program Chair. This will be taken under advisement by the Executive Committee.
- 1.04 President Teeters appointed the Nominating Committee to start preparing for FY0910. The committee consists of the three(3) Advisors, Secretary, and himself as current President.
- 1.05 Region Director Mitch Miller reported on several upcoming national and region events:
CSI National Convention, to be held June 16-19, 2009 in Indianapolis, Indiana.
Middle Atlantic Region Conference, (www.marc09), to be held Oct. 8-11, in Charlottesville, Va.
MARC’10, to be held in historic Annapolis, Md. in October 2010.

There being no further business, a motion to adjourn the meeting was made by Dave Hausman.

Meeting Adjourned at 5:41 p.m.

Respectfully submitted
David R. Fenstermacher, Secretary