

Allentown Chapter C.S.I.

17 July 2007

Board Meeting Minutes

Members	Attendees	Members	Attendees
John Sweigart, President	X	David Wrigley, Director, Programs	X
Brad Teeters, President-Elect		Matthew Baker, Director	X
Tina Montone, Vice-President, Publicity Co-	X	Kathy Kurtas, Director	
David Fenstermacher, Secretary	X	Lee Ann Slattery, Director, Hospitality	
Mark Nattress, Treasurer	X	James Petro, Director, Membership	
Mitch Miller, Sr. Advisor, Certification		John Cannon, Education	
David Hausman, Advisor, Publicity Co, LRP		Sal Verrastro, Punchlist	
Brad Teeters, Electronic Comm.			
Roxanne Verrastro, Past President, Awards Technical, Historian	X		

The Allentown Chapter CSI Board of Directors met on Wednesday, 17 July 2007 at the Starlight Diner, Fogelsville, PA.

President John Sweigart called the meeting to order at 7:15 a.m.

Board Minutes:

The Board Meeting Minutes for 13 June 2007 were approved as written.

Treasurer's Report:

The Treasurer's Report for June 2007 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

July 18, 2007: Picnic @ Wildlands Conservancy.

August 15, 2007: Environmentally Conscious Site Development by Langen Engineering; Tabletop-Advanced Concrete Systems-Superior Wall.

September 19, 2007: Innovations in Structural Glass.

October 17, 2007: Tour of Starke, Nazareth, PA.

Hospitality: Lee Ann Slattery

Roxanne reported that 50 are signed up for the picnic.

Technical: Roxanne Verrastro

No report.

Education: John Canon.

No report.

Certification: Mitch Miller

No report.

MARC 2008: Sal Verrastro + Mitch Miller

A meeting was held on Thursday, July 12th, 2007. Plans are progressing. A presentation was made at the Region Caucus at the convention in Baltimore and an expanded presentation will be made at MARC'07 in Charlotte. The next meeting will be held September 6.

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Awards: Roxanne Verrastro

Roxanne urges everyone to continue to fill out their Chapter Commendation Reports, covering the period from July 1, 2006 to June 30, 2007.

Anyone with ideas for Region awards, please contact Roxanne as soon as possible. Deadline for submission is the beginning of August.

Membership: Jim Petro

No report.

Punchlist: Sal Verrastro.

No report.

Academic Affairs:

No report

Publicity: Tina Montone

Press release announcing the receipt of the Chapter Commendation Award will go out in a week.

Press release on certification recipients to go to publications in a week.

Long Range Planning: Dave Hausman

A meeting is scheduled for Thursday, August 2, 2007 at ATAS International.

Expo 2008: Brad Teeters

Planning will begin soon.

Electronic Communications: Brad Teeters

No report.

Historian: Roxanne Verrastro

Roxanne reported she is continuing to collect information and requests that any material which is deemed beneficial should be forwarded to her. Items such as old unchlists, forms, pamphlets, etc.

Planning to go through stuff at new office shortly.

Directory:– Roxanne Verrastro

Roxanne noted that she is looking to print this week.

Unfinished Business

10.01 The 2007 Middle Atlantic Region Conference will be held September 27-30, 2007 in Charlotte, N.C. This will be a bi-regional event. The chapter budget for this event is being established .

10.02 The 2007 CSI National Convention will be held in Baltimore, Maryland, 2007. Eleven members from the chapter attended.

2.02 A discussion was held on the price of dinner versus venue charges. Price may have to be increased in the future to keep up with meeting cost. Update: Price will remain at \$25.00, but will be reviewed in November. Leanne is working on this.

3.02 CSI Academies will be held February 7 & 8, 2008 in Orlando, Florida.

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- 5.01 On a motion by Dave Fenstermacher, second by Roxanne Verrastro and unanimous approval, Mitch Miller will be proposed to vie for Institute Director, Professional for the Middle Atlantic Region. The nomination will be made in letter form and will be submitted as soon as possible. Update: The Nomination is needed before the Region Conference in Charlotte. Update 7/17, the nomination has been submitted.
- 5.03 A discussion was held concerning Institute Member Emeritus status for Bruno Bianchini. It was suggested that a resolution be drafted for submission to the Institute. Sal and Mitch will handle the submission to the Institute. This year is Bruno's 50th anniversary of membership in CSI. Update: paperwork is ready.

New Business

- 7.01 Roxanne reported that cards have been sent in memory of Bruce Stettler and Al Engleman.
- 7.02 A discussion was held on making a donation to the Wildlands Conservancy and Hawk Mountain in memory of Bruce Stettler. The discussion was tabled.

There being no further business, a motion to adjourn the meeting was made by Tina Montone.

Meeting Adjourned at 8:02 a.m.

Respectfully submitted
David R. Fenstermacher, Secretary

Addendum:

At the CSI chapter meeting held on Wednesday, July 18 at the Wildlands Conservancy and with a quorum present, President Sweigart convened a special meeting of the Board of Directors to complete an item of business tabled at the July Board meeting. In attendance were John Sweigart, Brad Teeters, Tina Montone, Roxanne Verrastro, Mitch Miller, Dave Hausman, Matt Baker, and David Fenstermacher. The following motion was made by Roxanne Verrastro, second by Dave Hausman: That the Chapter donate \$50.00 to the Wildlands Conservancy and \$50.00 to Hawk Mountain in memory of Bruce Stettler. The motion passed on a unanimous vote.

There being no further business, the meeting was adjourned.
David R. Fenstermacher, Secretary