

Allentown Chapter C.S.I.

23 July 2008

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	
David Wrigley, President-Elect, Programs		Chuck Kelly, Director	X
Tina Montone, Vice-President, Publicity	X	Kathy Kurtas, Director, Membership	X
David Fenstermacher, Secretary	X	James Petro, Director	
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality	X
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	
Roxanne Verrastro, Advisor, Technical, Historian, LRP	X	Mitch Miller, Certification	
John Sweigart, Past-president, Advisor, Awards		Sal Verrastro, Punchlist	

The Allentown Chapter CSI Board of Directors met on Wednesday, 23 July 2008 at the Starlite Diner, Fogelsville, PA

President Brad Teeters called the meeting to order at 7:04 a.m.

Board Minutes:

The Board Meeting Minutes for 18 June 2008 were approved as written.

Treasurer's Report:

The Treasurer's Report dated 6/30/2008 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

August 20, 2008: "Electronically Tintable Glazing-Now you see it, now you don't-New innovations in glazing technology by Sageglass; New Product Tabletop: W.R.Meadows-Judy Thompson;

September 17, 2008: CAD Documents, The Good, The Not-So, Good, and the Bad (Tentative);

October 15, 2008: Tour: ATAS (Tentative)

November 19, 2008: Meeting at the 4Points Sheraton

December 3, 2008: Holiday Gala at Clover Hill Winery.

Hospitality: Lee Ann Slattery

- Picnic was held at Dutch Springs and fun was had by all. Thanks to Tina for planning the event.
- August 20th meeting will be at the Holiday Inn. The menu has been chosen and forwarded to the appropriate people.
- October meeting is tentatively being scheduled as a tour of the new ATAS plant on Grant Way. Dinner will be catered at the facility. Tours of the Snowdrift Road facility can be arranged for anyone interested.
- Tina has booked Clover Hill Winery regarding the Holiday Gala'08, to be held Wednesday, December 3. Details will be worked out.

Technical: Roxanne Verrastro

No report.

Education: John Canon.

No report.

Certification: Mitch Miller

No report.

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MARC 2008 "Get Bear": Sal Verrastro + Mitch Miller

The next MARC 2008 planning meeting is set for August 14th at ATAS, 6pm.

Awards: John Sweigart

No report. Roxanne noted that the forms for the Chapter Commendation Award are available and should be started ASAP.

Membership: Kathy Kurtas

No report.

Punchlist: Sal Verrastro.

No report.

Academic Affairs: Brad Teeters

No report.

Publicity: Tina Montone, Dave Hausman

- Punchlist on the board to have ready for MARC, with the following topics: (1) Mitch Miller position at the Institute Level; (2) Chapter Commendation Award; (3) Results of EXPO; (4) New President/Board Members; (5) New title for the June meeting;
- Dave Hausman reported that 56 are signed up for the Iron Pigs game on August 27.

Long Range Planning: Roxanne Verrastro

A meeting will be scheduled after MARC.

Expo 2008: Brad Teeters

No report, the wrap-up meeting will be scheduled in the future.

Expo 2009: Dave Wrigley

No report

Electronic Communications: Brad Teeters

Brad reported that because of the larger amounts of money passing through the Paypal portal, additional proof of non-profit status was required. The required information has been submitted.

Historian: Roxanne Verrastro

As reported previously, Roxanne is continuing to collect information and requests that any material which is deemed beneficial should be forwarded to her. Items such as old Punchlists, forms, pamphlets, etc. are requested.

Directory: Roxanne Verrastro

No report. Next directory is planned for the 2009-10 time frame.

Unfinished Business

5.01 Tina noted that the 50th anniversary of the chapter will occur in five years (2013). She requested a committee report be added to the minutes starting next month so that planning can begin. It was decided that planning will begin after MARC.

There being no further business, a motion to adjourn the meeting was made by Chuck Kelly.

Meeting Adjourned at 7:55 a.m.

Respectfully submitted
David R. Fenstermacher, Secretary