

# Allentown Chapter C.S.I.

## 13 June 2007

### Board Meeting Minutes

Members	Attendees	Members	Attendees
John Sweigart, President	X	David Wrigley, Director, Programs	X
Brad Teeters, President-Elect	X	Matthew Baker, Director	X
Tina Montone, Vice-President, Publicity Co-	X	Kathy Kurtas, Director	X
David Fenstermacher, Secretary	X	Lee Ann Slattery, Director, Hospitality	
Mark Nattress, Treasurer	X	James Petro, Director, Membership	X
Mitch Miller, Sr. Advisor, Certification	X	John Cannon, Education	X
David Hausman, Advisor, Publicity Co, LRP	X	Sal Verrastro, Punchlist	X
Chris Blechschmidt, Electronic Comm.			
Roxanne Verrastro, Past President, Awards Technical, Historian	X		

The Allentown Chapter CSI Board of Directors met on Wednesday, 13 May 2007 at the Holiday Inn, Fogelsville, PA.

President John Sweigart called the meeting to order at 5:08 p.m.

**Board Minutes:**

The Board Meeting Minutes for 16 May 2007 were approved as written.

**Treasurer's Report:**

The Treasurer's Report for May 2007 was distributed and reviewed. After discussion the report was deferred until audit.

**Committee Reports:**

**Program: David Wrigley**

July 18, 2007: Picnic @ Wildlands Conservancy.

August 15, 2007: Environmentally Conscious Site Development by Langen Engineering; Tabletop-Advanced Concrete /systems-Superior Wall.

September 19, 2007: Innovations in Structural Glass.

October 17, 2007: Tour of Starke, Nazareth, PA.

**Hospitality: Lee Ann Slattery**

Roxanne reported that flyers for the picnic have been mailed out; Postcards will be sent out soon.

**Technical: Roxanne Verrastro**

No report.

**Education: John Canon.**

Dave Hausman reported that one of the scholarship recipients will be in attendance at tonight's meeting.

**Certification: Mitch Miller**

No report.

**MARC 2008: Sal Verrastro + Mitch Miller**

The next meeting is scheduled for Thursday, July 12<sup>th</sup>, 2007, 6pm. location to be determined. A presentation has been prepared for the Region Caucus at the convention in Baltimore and an expanded presentation will be made at MARC'07 in Charlotte.

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**Awards: David Hausman & Roxanne Verraastro**

Inasmuch as the June meeting is designated as Awards Night, the following will be presented with awards:

1. Scholarship award winners are:

Frank Geho Scholarship	Pankti Patel, Temple University
Ronald Nattress Scholarship	Kevin Meadows, Lehigh Carbon Community College

2. Expo Awards:

Best New Exhibitor	Superior Walls by Advanced Concrete Systema
Best Technical Exhibit	General Supply Company
Best of Show	Corbett, Inc.

3. Certificates of Appreciation will be given out to Board Members

4. Anniversary being acknowledged:

50 years	Bruno Bianchini, CSI, RA
25 year	Frank Lennox, CSI
20 years	Dick Buss, CSI George T. Smith, CSI, CDT
15 years	Michael J. Anthony, CSI Mitch A. Miller, CSI, CCS, AIA, MAI John J. Simon, CSI, AHC
10 years	Matthew D. Knouse, CSI Harold J. Newton, Jr., PE, CSI
5 years	Gregory A. Arnold, CSI, CDT John E. Cannon, CSI, CDT Warren Gericke, CSI James Hanna, CSI, CCCA John H. Krimmel, Jr., CSI LeeAnn M. Slattery, CSI, CCPR

5. Also being acknowledged at the June meeting:

EXPO sponsors, fellows, and certified members

Once again Roxanne urges everyone to continue to fill out their Chapter Commendation Reports.

Anyone with ideas for Region awards, please contact Roxanne as soon as possible. Deadline for submission is early August.

**Membership: Jim Petro**

The status of the current chapter membership was reviewed.

**Punchlist: Sal Verraastro.**

Sal reported that the next hardcopy edition of the Punchlist will be scheduled for July'07.

**Academic Affairs:**

No report

**Publicity: Dave Hausman & Tina Montone**

A press release announcing the receipt of the Chapter Commendation Award will be made in July.

Anniversary gifts are ordered for 2007 and 2008 recipients.

Letters to milestone anniversary recipients will go out next week. 6-5year; 2-10year;3-15year; 2-20year; 1-25year;1-50year.

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**Long Range Planning: Dave Hausman**

A meeting will be scheduled.

**Expo 2007: Brad Teeters**

Brad reported that the follow-up meeting was held. With EXPO 2007 now complete, attention will be turned to EXPO 2008.

**Electronic Communications: Chris Blechschmidt, Brad Teeters**

No report.

**Historian: Roxanne Verrastro**

Roxanne reported she is continuing to collect information and requests that any material which is deemed beneficial should be forwarded to her. Items such as old unchlists, forms, pamphlets, etc.

Also, she spoke with Mike Gibson of ABC and he has additional magazines and brochures that were boxed in his old office. She reported that she is planning to review these items shortly..

**Directory:- Roxanne Verrastro**

Roxanne noted that she is looking to print next week.

**Unfinished Business**

- 10.01 The 2007 Middle Atlantic Region Conference will be held September 27-30, 2007 in Charlotte, N.C. This will be a bi-regional event. The chapter budget for this event will established as soon as possible.
- 10.02 The 2007 CSI National Convention will be held in Baltimore, Maryland, 2007. Twelve members from the chapter will be attending.
- 2.02 A discussion was held on the price of dinner versus venue charges. Price may have to be increased in the future to keep up with meeting cost. Update: Price will remain at \$25.00, but will be reviewed in November.
- 3.02 CSI Academies will be held February 7 & 8, 2008 in Orlando, Florida.
- 3.04 A discussion was held on the status of the polo shirt sales. Sales have been brisk over the past several years and there are not many remaining. Especially in the more popular sizes. The inventory has been evaluated and an order is being put together. Update, 100 shirts ordered: Cream & Black.
- 5.01 On a motion by Dave Fenstermacher, second by Roxanne Verrastro and unanimous approval, Mitch Miller will be proposed to vie for Institute Director, Professional for the Middle Atlantic Region. The nomination will be made in letter form and will submitted as soon as possible. Update: The Nomination is needed before the Region Conference in Charlotte.
- 5.03 A discussion was held concerning Institute Member Emeritus status for Bruno Bianchini. It was suggested the a resolution be drafted for submission to the Institute. Sal and Mitch will handle the submission to the Institute. This year is Bruno's 50<sup>th</sup> anniversary of membership in CSI. Update: paperwork is ready.

**New Business**

- 6.01 On a motion be Roxanne, second by Dave Hausman, money made with the MF04 presentations will be placed in the Scholarship fund.
- 6.02 Mitch Miller reported that he has been named Region Membership Chair.
- 6.03 Sal Verrastro reported that he has been named to the National Governance Task Team and is also a member of the Institute Nominating Committee.
- 6.04 A discussion was held on the status of Diana Hamilton.
- 6.05 The board accepted the resignation of Director from Steve Moyer. `

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6.06 A motion made by Roxanne Verrastro and second by Brad Teeters and unanimous approval, to replace Steve Moyer remaining term as director with Jim Petro. He will be director for the Fiscal year "08.

There being no further business, a motion to adjourn the meeting was made by Brad Teeters.

Meeting Adjourned at 5:50 p.m.

Respectfully submitted  
David R. Fenstermacher, Secretary