

Allentown Chapter C.S.I.

24 June 2009

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	X
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	X
Tina Montone, Vice-President, Publicity Co., Punchlist	X	Keith Bush, Director	X
David Fenstermacher, Secretary	X	James Petro, Director	
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality	X
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	
Roxanne Verrastro, Advisor, Technical, Historian, LRP	X	Josh Grice, Membership	
John Sweigart, Past-president, Advisor, Awards, Academic Affairs	X	Mitch Miller, Certification	
Sal Verrastro	X		

The Allentown Chapter CSI Board of Directors met on Wednesday, 24 June 2009 at the Holiday Inn in Fogelsville, PA

President Brad Teeters called the meeting to order at 5:03 p.m.

Board Minutes:

The minutes from the May Board meeting were approved as written.

Treasurer's Report:

The Treasurer's Report dated 5/31/2009 was distributed and reviewed. After discussion the report was deferred until audit.

A discussion was held on the validity of billing received from the region for L.O.S. attendees. Sal indicated he will investigate the charges with the region.

Committee Reports:

Program: David Wrigley

July 15, 2009 Picnic at Dutch Springs.
 August 12, 2009 Iron Pigs outing in conjunction with Associated Builders & Contractors.
 Sept. 16, 2009 Sales Etiquette, a panel discussion on Product Rep Ethics at the Holiday Inn Fogelsville.
 Tabletop Display: SSM
 October 21, 2009 Plant Tour
 Nov. 18, 2009 Meeting at the FourPoints Sheraton

Hospitality: Lee Ann Slattery, Tina Montone

July 15 – Picnic at Dutch Springs. All set for this event. We will have access to the Water Park and Sky Challenge for an extra hour this year (from 3pm to 7pm). Park closes to the general public at 5pm. Dinner will be available at 6pm, with beverages and munchies available before then. Invitations were mails on Monday, June 22nd. RSVP's to LeeAnn by Weds. July 8th and payment due by Fri. July 10th. Everything is set for the June meeting at the Holiday Inn (a week later than usual) and for the picnic at Dutch Springs in July. Brad advised that, as was the case last year, EXPO committee members will be invited to attend free of charge.

August- Iron Pigs with ABC – Dave Hausman handling details for this event.

September 16 – Meeting at Holiday Inn – menu will be selected in August.

December 2nd – Holiday Party – have a few locations in mind and will begin cheking them out.

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Technical: Roxanne Verrastro

No Report

Education: John Cannon

Dave Hausman reported that the Frank Geho Scholarship will be awarded to Brian Spangler, who will be present at the meeting tonight.

Certification: Mitch Miller

Brad reported that he has been informed that all tests will now be electronic.

Awards: John Sweigart

The deadline for submission of candidates for the Middle Atlantic Region awards is Monday, August 20. Looking for ideas to submit.

Membership: Josh Grice

No report.

Punchlist: Tina Montone

Next issue is still "in Tina's head".

Academic Affairs: John Sweigart

John indicated he received more ideas at the Construct 2009(CSI) Convention to help move forward toward establishing CSI student chapters at schools of higher education.

Publicity: Tina Montone, Dave Hausman

No report.

Long Range Planning: Roxanne Verrastro

A meeting will be scheduled soon.

Expo 2009: Dave Wrigley

A wrap-up meeting will be scheduled.

Electronic Communications: Brad Teeters

Brad noted that he is looking into switching our website hosting from the current provider to Network Solutions. The current provider has many limitations, and was recently hacked. They sell all of the advertising and give us 50%. They do not charge us anything.

Network solutions is \$10. a month. But, we would be able to sell our own advertising, or just list all of our member companies in a directory, similar to the directory Roxanne produces. It is also easily up-datable, via the web. So, there isn't any special software required, like there is now.

On a motion by John Sweigart, second by Dave Wrigley, and unanimous approval, Brad is authorized to change the website hosting to Network Solutions.

Historian: Roxanne Verrastro

Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

Directory: Roxanne Verrastro

Next directory is planned for the 2009-10 time-frame.

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50th Anniversary Committee for 2013 celebration, Tina Montone

Tina indicated she is beginning the task of planning the anniversary book and to look for way of fund-raising to support this undertaking,

Brad indicated he will help with the committee.

Fiscal Planning Committee: Mitch Miller, Dave Hausman

Dave indicated the committee will be meeting after June 30, after the books have been closed for this fiscal year.

Unfinished Business

- 4.01 Region Director Mitch Miller reported on several upcoming national and region events:
Middle Atlantic Region Conference,(www.marc09.com), Oct.8-11, in Charlottesville, Va.
MARC'10, to be held in historic Annapolis, Md. In October 2010.
Convention 2010 will be held in Philadelphia in mid-May 2010.
Convention 2011 will be held in Chicago in the fall of 2011.
MARC 2011 will not be held.
MARC 2012 will be held in Richmond.
MARC 2013 will be held in Erie.
- 4.03 A discussion was held, led by Secretary Fenstermacher, concerning the possibility of including retired former officers and/or long time chapter members as continuing members of the chapter without being dues paying members of the Institute. Mitch Miller suggested looking into the categories available, such as "lifetime members" of the Institute. Further discussion will follow. Update May'09: this task has been assigned to the Membership Committee,
- 5.03 The Fiscal Planning Committee was requested to discuss the possibility of reimbursement for members attending L.O.S., comparing it to past and current budgets and policies. Update: Dave Hausman reported that the committee will consider this issue, but he indicated that there is a statement in the 2002 Policy Manual indicating that attendance at L.O.S. can be reimbursed as long as there is money allocated in the budget.

New Business

No new business was reported.

There being no further business, a motion to adjourn the meeting was made by Chuck Kelly, with a second by Dave Hausman.

Meeting Adjourned at 5:54 p.m.

Respectfully submitted
David R. Fenstermacher, Secretary