

Allentown Chapter C.S.I.

20 May 2009

Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	X
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	X
Tina Montone, Vice-President, Publicity Co., Punchlist	X	Keith Bush, Director	
David Fenstermacher, Secretary	X	James Petro, Director	X
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality	X
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	
Roxanne Verrastro, Advisor, Technical, Historian, LRP	X	Josh Grice, Membership	X
John Sweigart, Past-president, Advisor, Awards, Academic Affairs		Mitch Miller, Certification	X

The Allentown Chapter CSI Board of Directors met on Wednesday, 20 May 2009 at the LVIP Building in Bethlehem, PA

President Brad Teeters called the meeting to order at 5:07 p.m.

Board Minutes:

The minutes from the April Board meeting were approved as written.

Treasurer's Report:

The Treasurer's Report dated 4/30/2009 was distributed and reviewed. After discussion the report was deferred until audit.

Committee Reports:

Program: David Wrigley

June 24, 2009 Awards & Member Appreciation Night at Holiday Inn, Fogelsville.
Topic: Energy Smart Lighting by Dave Fusco from Lightolier;
July 15, 2009 Picnic at Dutch Springs.
August 12, 2009 Iron Pigs outing in conjunction with Associated Builders & Contractors.
Sept. 16, 2009 Product Reps Ethics Seminar at the Holiday Inn Fogelsville
October 21, 2009 Plant Tour

Hospitality: Lee Ann Slattery, Tina Montone

Everything is set for the June meeting at the Holiday Inn (a week later than usual) and for the picnic at Dutch Springs in July. Reminder that the next meeting to be held at the 4points Sheraton will be in November.

Technical: Roxanne Verrastro

No Report

Education: John Cannon

Dave Hausman reported the four applicants for scholarship were reviewed by the committee and one was selected as meeting the criteria. The Frank Geho scholarship will be awarded to Brian Spangler.

Certification: Mitch Miller

No report.

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Awards: John Sweigart
No report.

Membership: Josh Grice
The current list of new members was distributed and discussed.

Punchlist: Tina Montone
Next issue is still on the boards.

Academic Affairs: John Sweigart
No report.

Publicity: Tina Montone, Dave Hausman
Invitations for the June "Awards Banquet/Member Appreciation" and seminar will go out next week. Personal invitation will go out to the award recipients. John Cannon will be contacted to invite scholarship recipient. Anniversary gifts will be ordered.

Long Range Planning: Roxanne Verrastro
A meeting will be scheduled soon.

Expo 2009: Dave Wrigley
A wrap-up meeting will be scheduled.

Electronic Communications: Brad Teeters
Brad noted that the website was hacked over the weekend and has been repaired.

Historian: Roxanne Verrastro
Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

Directory: Roxanne Verrastro
Next directory is planned for the 2009-10 time-frame.

50th Anniversary Committee for 2013 celebration, Tina Montone
Dave Hausman and Chuck Kelly have joined the committee.

Unfinished Business

- 4.01 Region Director Mitch Miller reported on several upcoming national and region events:
CSI National Convention, to be held June 16-19, 2009 in Indianapolis, Indiana.
Middle Atlantic Region Conference,(www.marc09.com), Oct.8-11, in Charlottesville, Va.
MARC'10, to be held in historic Annapolis, Md. In October 2010.
Convention 2010 will be held in Philadelphia in mid-May 2010.
Convention 2011 will be held in Chicago in the fall of 2011.
MARC 2011 will not be held.
MARC 2012 will be held in Richmond.
MARC 2013 will be held in Erie.
- 4.03 A discussion was held, led by Secretary Fenstermacher, concerning the possibility of including retired former officers and/or long time chapter members as continuing members of the chapter without being dues paying members of the Institute. Mitch Miller suggested looking into the categories available, such as "lifetime members" of the Institute. Further discussion will follow. Update May'09: this task has been assigned to the Membership Committee,

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- 4.04 President Teeters noted that the Chapter will have a booth at the upcoming Green Building in the Lehigh Valley Conference and Trade Show Expo to be held May 8. This booth will be in exchange for the DVGBC booth at Expo'09. DVGBC has committed to pay the difference in fee for the booth exchange. Update May'09: Brad gave a brief report on the Expo.

New Business

- 5.01 Mitch informed the Board that he has been appointed as the Institute Board Liaison to the Institute Membership Committee.
- 5.02 Mitch distributed the proposed reimbursement allocations for the members attending the National Convention in Indianapolis. Four chapter members indicated they will be attending.
- 5.03 The Fiscal Planning Committee was requested to discuss the possibility of reimbursement for members attending L.O.S., comparing it to past and current budgets and policies.

There being no further business, a motion to adjourn the meeting was made by Chuck Kelly.

Meeting Adjourned at 5:50 p.m.

Respectfully submitted
David R. Fenstermacher, Secretary