

# Allentown Chapter C.S.I.

## 19 November 2008

### Board Meeting Minutes

Members	Attendees	Members	Attendees
Brad Teeters, President Electronic Communications	X	Matthew Baker, Director	X
David Wrigley, President-Elect, Programs	X	Chuck Kelly, Director	
Tina Montone, Vice-President, Publicity Co., Punchlist	X	Kathy Kurtas, Director, Membership Co.	
David Fenstermacher, Secretary		James Petro, Director	
Mark Nattress, Treasurer	X	LeeAnn Slattery, Director, Hospitality	
David Hausman, Sr. Advisor, Publicity Co.	X	John Cannon, Education	
Roxanne Verrastro, Advisor, Technical, Historian, LRP		Josh Grice, Membership Co.	
John Sweigart, Past-president, Advisor, Awards, Academic Affairs	X	Mitch Miller, Certification	X
		Sal Verrastro	

The Allentown Chapter CSI Board of Directors met on Wednesday, 19 November 2008 at Four Points Sheraton, Allentown, PA

President Brad Teeters called the meeting to order at 5:12 p.m.

#### **Board Minutes:**

The Board Meeting Minutes for 15 October 2008 were approved as written.

#### **Treasurer's Report:**

The Treasurer's Report dated 10/31/2008 was distributed and reviewed. After discussion the report was deferred until audit.

#### **Committee Reports:**

##### **Program: David Wrigley**

December 3, 2008: Holiday Gala at Clover Hill Winery.

January 31, 2009: BIM presentation; Meeting at location to be determined.

February 18, 2009: "CAD Documents, The Good, The No-so-good, and the Bad (tentative)". Meeting at Holiday Inn, Fogelsville.

March 18, 2009: "Understanding the UL Fire Directory" by Scott Hughs of National Gypsum. Meeting at Holiday Inn, Fogelsville.

April 15, 2009: Product show and Expo at Days Inn, Allentown.

##### **Hospitality: Lee Ann Slattery, Tina Montone**

- December 3<sup>rd</sup> at Clover Hill Winery (Holiday Gala). Menu to be selected by Tina.
- Discussed meeting dates and locations for 2009.

##### **Technical: Roxanne Verrastro**

No report.

##### **Education: Jon Canon**

No report.

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**Certification: Mitch Miller**

No report.

**MARC 2008 "Get Bear": Sal Verrastro + Mitch Miller**

Treasurer distributed a final accounting.

**Awards: John Sweigart**

No report.

**Membership: Kathy Kurtas, Josh Grice**

We have three new members, Andy deGruchy, owner of Lime Works USA in Milford Square, PA, and Kevin Grega and Jon Lattin of Corrosion Technology Systems, Inc. in Easton, PA, bringing our membership totals to 142.

**Punchlist: Tina Montone**

November, 2008 edition posted online and notice emailed to chapter members. 2009 schedule: January, April, September, December

**Academic Affairs: John Sweigart**

Striving to get something established in the local universities. Getting responses has been difficult.

**Publicity: Tina Montone, Dave Hausman**

Christmas Cards are in, and will be sent out to members by Wednesday, November 26<sup>th</sup>. Cards are currently waiting for John Sweigart's signature.

**Long Range Planning: Roxanne Verrastro**

A meeting will be scheduled soon.

**Expo 2009: Dave Wrigley**

Next meeting on Monday, November 24<sup>th</sup> at 7AM at the Starlight Diner in Fogelsville.

**Electronic Communications: Brad Teeters**

The MARC 2008 website has been taken down. There are photos of the event at

<http://picasaweb.google.com/CSI.Allentown>

Micah Hessinger from Serfass Construction plans on helping out with Electronic Communications.

**Historian: Roxanne Verrastro**

Please forward any material to me that you think would be beneficial to add to the filing cabinet, old punch lists, forms, pamphlets...so it can become history!

**Directory: Roxanne Verrastro**

Next directory is planned for the 2009-10 time frame.

**50<sup>th</sup> Anniversary Committee for 2013 celebration.**

No report.

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**Unfinished Business**

- 10.02 Mitch Miller reported that the Institute is looking into including Region dues on the dues form, altering the way the region and individual chapters receive the funding from dues paid by individual members. A discussion on the chapter dues will be held at the November Board meeting. Update 11.19.08: Mitch Miller gave an update from the Institute regarding the new guidelines for receiving and dispersing dues. Chapters will have to take action on their respective dues for the coming year. After discussion Matt Baker motioned, second by Dave Wrigley to keep the Chapter dues as is, Motion denied. Mitch will appoint a committee to review this issue and report back to the board at a future date.

**New Business**

- 11.01 Motion by Dave Wrigley, second by Matt Baker to nominate Mitch Miller to be elevated to Fellowship in the Institute. Motion passed.
- 11.02 A proposal was presented by Mitch Miller to partner with ABC in purchasing the ASTM Standards in Building Codes 45<sup>th</sup> Edition. After discussion, Motion by Dave Hausman, second by Dave Wrigley to defer action to a later date, Motion passed.
- 11.03 Mitch Miller reported there will be a Region teleconference with all Chapter Presidents on 11.20.08 regarding Region issues.

There being no further business, a motion to adjourn the meeting was made by John Sweigart.

Meeting Adjourned at 6:05 p.m.

Respectfully submitted  
David C. Hausman, Secretary pro-tem