

Allentown Chapter C.S.I.

16 November 2005

Board Meeting Minutes

Members
Attendees

Attendees

Members

Roxanne Verrastro, President	X	_____, Academic Affairs	
Matthew Baker, Vice-President, <i>Advisor</i>	X	Lee Ann Slatery, Hospitality, <i>Director</i>	X
Steven Moyer, CDT, Secretary		Dave Fenstermacher, Membership, <i>Director</i>	X
Mark Nattress, CDT, Treasurer	X	E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	Sal Verrastro, Punchlist Editor	
Kathy Kurtas, Director		Brad Teeters, Electronics Communications	X
John Cannon, Education		Mitch Miller, <i>Advisor</i>	
David Wrigley, CDT, Programs, <i>Director</i>	X	Dave Hausman, Past President	X
_____, Technical			
Tina Montone, Publicity	X		

The Allentown Chapter CSI Board members met on Wednesday 16 November 2005 at the Sheraton Jetport, Allentown, PA. President Roxanne Verrastro called the meeting to order at 5:07 pm.

Board Minutes:

The Board Meeting Minutes for October 2005 were approved on a motion by Dave Hausman, seconded by Brad Teeters and unanimous approval.

Treasurer's Reports:

The Account Balance Report dated 10/31/2005 was reviewed and approved on a motion by John Sweigart, seconded by Brad Teeters. Motion carried.

Committee Reports:

Hospitality: Lee Ann Slattery

The Christmas Party will be held on December 7 at Bear Mountain Ski Lodge, Macungie. Sponsorships are being obtained.

Program: David Wrigley

December 7: Christmas Party @ Bear Creek Ski Lodge, Macungie;

January 18 is still open.

February 15 is scheduled for a Glen Gery brick presentation "Basics of Brickwork Detailing".

March is still open

April is reserved for Expo'06

Technical:

Discussion concerning putting the library on-line are on-going.

Education: John Canon.

No report

Certification: Mitch Miller

No report

Planning: Mitch Miller

No report

Awards: David Hausman

No report

Membership: David Fenstermacher

Total chapter members as of 31 October 2006 is 134, including two new members this fiscal. Follow-up on non-renewed member is planned.

Punchlist: Sal Verrastro

Quarterly Newsletter at be ready around January 1, 2006.

Academic Affairs:

No report.

Publicity:

Christmas cards in rotation for signatures..

50th anniversary gala book was discussed. A letter to all past presidents inviting them to participate is in the works,

Press release on Regional Awards will be sent out week of 11/21.

A discussion was held on advertising packages.

Long Range Planning: John Sweigart

Meeting scheduled for January 11, 2006 at the offices of Spillman Farmer in Bethlehem.

Expo 2006: John Sweigart

Next planning meeting is scheduled for Nov. 30; 6:00pm at ATAS. Tina presented a survey for potential seminar topics.

Electronic Communications: Brad Teeters.

Brad reported that he is continuing to work on web site updates and will electrify surveys as needed.

Old Business

8.3.04 Brad Teeters found a website with a survey that is available to be send out to members and be tabulated. Roxanne will gather questions. Forward any suggestions to Roxanne Verrastro. She will bring to a future meeting for review.

Update 15 June-Brad T. continues work on this

11.2.04 The SPCA is looking for help on their roof, not a freebie, but good numbers. President Verrastro and spouse will be meeting with the SPCA soon to brainstorm a possible "joint venture". Update 15 June Tina M. will follow-up.

Looking for volunteers.

5.09 Mitch Miller presented an idea he received from Institute VP Carol Schafmeister concerning handling of the chapter Foundation and Scholarship funds at a national level. The proposal was tabled and passed on to the Budget Committee;

6.03 Tina Montone and David Fenstermacher will select a gift for presentation to honor membership anniversaries. Update 24 Aug: Tina will contact the Institute, Dave Hausman will forward catalog.

7.01 Mitch Miller noted that it is time to start planning for MARC2008. Several ideas have been extended, but many committees need to be formed.

7.04 All Board members are encouraged to update their CSI Bios. So it is available when needed for region and national recognition. Please get these to Dave Hausman ASAP.

9.05 John Simon suggested a public presentation sponsored by CSI from the "Last Firefighter in the World Trade Center", perhaps using a college auditorium. Roxanne will follow up with John..

New Business:

11.01 A review of the budget indicated that the cost of the monthly meeting was exceeding the intake. On a motion by Dave Hausman, second by John Sweigart, the amount charged for the monthly meeting will be increased to \$25.00 starting in January 2006.

Motion to adjourn the meeting was made by Brad Teeters.
Meeting adjourned at 5:55pm.

Respectfully submitted

David R. Fenstermacher for
Steven Moyer, Secretary