

Allentown Chapter C.S.I.

25 October 2006

Board Meeting Minutes

Members	Attendees	Members	Attendees
John Sweigart, President	X	David Wrigley, Director, Programs	
Brad Teeters, President-Elect	X	Matthew Baker, Director	X
Tina Montone, Vice-President, Publicity Co-		Kathy Kurtas, Director	
David Fenstermacher, Secretary	X	Lee Ann Slattery, Director, Hospitality	X
Mark Nattress, Treasurer	X	James Petro, Membership	X
Mitch Miller, Sr. Advisor, Certification	X	John Cannon, Education	
David Hausman, Advisor, Publicity Co, LRP	X	Sal Verrastro, Punchlist	
Chrix Blechschmidt, Electronic Comm.			
Roxanne Verrastro, Past President, Awards Technical, Historian	X		

The Allentown Chapter CSI Board of Directors met on Wednesday, 25 October 2006 at the Starlight Diner, Fogelsville, PA.

President John Sweigart called the meeting to order at 7:08a.m.

Board Minutes:

The Board Meeting Minutes for 20 September 2006 were motioned for approval by Roxanne Verrastro, and seconded by Dave Hausman. The minutes were approved on a voice vote.

Treasurer's Report:

The Treasurer's Report for September 2006 was distributed and reviewed. The report as presented was motioned for approval by Dave Hausman, and seconded by Dave Fenstermacher. After discussion the Treasurer's Report was approved on a voice vote. Treasurer Nattress reported that the accountant has the books.

Committee Reports:

Program: David Wrigley

A discussion was held on future programs

November 15 – Combating Corrosion: An overview of Cathodic Protection by MATCOR, Inc.

December 13 – Holiday Gala

January 17, 2007 – Tentative: Photocatalytic Self-Cleaning Concrete Technology..

Hospitality: Lee Ann Slattery

LeeAnn reported that Bear Creek has the deposit for the Holiday Gala. Invitations will be sent out in the beginning of November. Menu selection is pending. Efforts will now be focused on obtaining sponsorships. A discussion was held on the entertainment.

Technical: Roxanne Verrastro

A discussion was held on the status of the library, which is located at the headquarters of the Associated Builders & Contractors. Roxanne to check on the contents of the library and report back to the Board.

Education: John Canon.

No report

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Certification: Mitch Miller

Chapter is confirmed as a test site. The date is March 31, 2007. Study sessions will be provided through Sal and Mitch. Registration opens on 11.01.06; early bird registration ends 12.01.06; final date for registration is 01.31.07. Classes for CDT and CCPR will begin after the first of the year.

MARC 2008: Sal Verrastro + Mitch Miller

The next meeting” will be held after the first of the year. Evaluation of the suggestions for a theme is in progress. A decision on the theme will be determined shortly. Co-chairs Sal and Mitch are still looking for members to join the committee to help plan this worthwhile event.

Awards: David Hausman & Roxanne Verrastro

A pen and calculator set was given the Modern Concrete in appreciation for hosting the September meeting. Continuing to compile the forms for the Outstanding Chapter Accommodation Award for submission to the national. Forms for the Outstanding Chapter Award are due ASAP. Roxanne reported that submissions for both the Outstanding Chapter Award and the nomination of Mitch Miller for fellowship will be mailed on January 15.

Membership: Jim Petro

Current chapter statistics from CSI national were reviewed, along with the list of non-renewed members. Efforts will be made to contact all non-renewed. A discussion was held on Institute Emeritus status for Bruno Bianchini was held. Jim to check on the procedure.

Punchlist: Sal Verrastro.

No report. Next edition of the Punchlist scheduled for December.

Academic Affairs:

No report

Publicity: Dave Hausman & Tina Montone

No report.

Long Range Planning: Dave Hausman

A meeting will be scheduled after the first of the year.

Expo 2007: Brad Teeters

A meeting was held on October 8 at 7am. The theme for 2007 is “It’s Not Easy Being Green”, with a focus on Green/LEED products as well as new products.

Electronic Communications: Brad Teeters.

No report. Brad reported that he has made contact with Chris Blechschmidt and will be coordinating the necessary information in the near future.

Historian: Roxanne Verrastro

Roxanne reported she is collecting information and reviewing the information in the filing cabinet. As she completes her review she will begin organizing the information.

Unfinished Business

8.01 Mitch Miller reported that the Chapter books are under audit with the report to be presented next month.

9.01 After discussion, it was decided that a team photo of the entire Allentown Chapter Board of Directors will be taken for inclusion on this year’s Christmas card. Tina Montone will coordinate. Time, date, and place to be announced. Update: Photo was taken on October 7.

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New Business

10.01 The 2007 Middle Atlantic Region Conference will be held in Charlotte, N.C. This will be a bi-regional event.

10.02 The 2007 CSI National Convention will be held in Baltimore, Maryland, 2008 in Portland, Oregon, 2009 in Chicago, Illinois.

There being no further business, a motion to adjourn the meeting was made by Dave Hausman.

Meeting adjourned at 7:52 a.m.

Respectfully submitted
David R. Fenstermacher, Secretary