

# Allentown Chapter C.S.I.

## 21 September 2005

### Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____ , Academic Affairs	
Matthew Baker, Vice-President, <i>Advisor</i>		Kathy Krutis, Director	
Steven Moyer, CDT, Secretary	X	Dave Fenstermacher, Membership, <i>Director</i>	X
Mark Nattress, CDT, Treasurer		E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	(Brad Teeters), Punchlist Editor	
Lee Ann Slattery, Hospitality, Director	X	Brad Teeters, Electronics Communications	X
John Cannon, Education	X	Mitch Miller; <i>Advisor</i>	X
David Wrigley, CDT, Programs, <i>Director</i>	X		
_____, Technical		Dave Hausman, Past President	X
Tina Montone, Publicity		Sal Verrastro, Institute Director, Certification	

The Allentown Chapter CSI Board members met on Wednesday 21 September 2005 at Holiday Inn, Fogelsville, PA. President Roxanne Verrastro called the meeting to order at 5:05 pm.

**Board Minutes:**

The Board Meeting Minutes for August 2004 were approved as published on a motion by David Hausman, seconded by Mitch Miller. Motion carried.

**Treasurer's Report:** Mark Nattress

The Account Balance Report dated 31 August 2005 was approved on a motion by Brad Teeters, and seconded by John Sweigert. Motion carried.

**Committee Reports:**

**Hospitality: LeeAnn Slattery**

October meeting will be a tour of Atas with Atas hosting dinner. RSVP through David Hausman. A door price will be provided.

November will be at the Jetport, Airport Road with buffet and door price

December is Holiday Celebration at the Bear Creek Mountain Resort. LeeAnn looking for a cocktail hour sponsor. There will be a door price, entertainment and a little gift for each participant.

Meeting for 2006 have been discussed with George Pitsilos of the Holiday Inn. The third Wednesday of each month works except for May and November. The Jetport is available for those meetings. The price increase for 2006 is \$1.00 per person. Lee Ann is looking for locations for the 2006 picnic and holiday celebration. Any suggestions would be appreciated.

**Program: David Wrigley**

19 October is Atas Plant Tour

16 November will be an interactive DVD presentation entitled "Rethinking Materials in the Context of LEED

7 December is the Annual Holiday Celebration

18 January is still open

15 February meeting is scheduled for a Glen Gary Brick presentation "Basics of Brickwork Detailing"

Dave shared discussion with ABC for a half-day seminar on Master Format 2004.

**Technical:**

Roxanne and Miloe Gibson of ABC are in discussion regarding the library.

**Education: John Canon.**

No Report

**Certification: Sal Verrastro**

Mitch Miller reported early registration will take place in December

**Planning: Mitch Miller**

Mitch Miller passed out the proposed budget for 2005. He shared his concern that this will place the Region Conference Budget line extremely low

**Awards: David Hausman**

Dave has received all information from the Chairs for the Chapter Commendation Award. He and Roxanne will compile for the 1 November 2005 due date.

**Membership: David Fenstermacher**

Three non-renewed members will be contact by Dave F. Dave Hausman will fax gift possibilities to Dave F. Looking especially for a gift for 25-year membership celebration.

**Punchlist: Brad Teeters.**

No report

**Academic Affairs:**

No report

**Publicity: Tina Montone**

Because of pricing, there is a hold on advertising our monthly meetings in the Morning Call

**Long Range Planning: John Sweigart**

Next meeting is 11 January 2006, place TBA

**Expo 2006: John Sweigart**

Expo 2006 kick-off meeting will be 26 October at 6:000 pm at Roxanne Verrastro's home. This meeting will also be a wrap-up of Expo 2005

**Electronic Communications: Brad Teeters.**

Our website provider has been purchased by Susan Fitzsimmons who will be moving to a new web server. Updates have been made to the website.

**Old Business**

- 8.03 Brad Teeters found a website with a survey that is available to be sent out to members and be tabulated. Roxanne will gather questions. Forward any suggestions to Roxanne Verrastro. She will bring to future meeting for review. Update 15 June-Brad T continues to work on this. 1 Sept-Continue to carry
- 11.2 The SPCA is looking for help on their roof, not a freebie, but good numbers. President Verrastro and spouse will be meeting with the SPCA soon to brainstorm a possible "joint venture". Update 15 June-Tina M. will follow-up. Looking for volunteers. 21 Sept- Continue to carry.
- 5.09 Mitch Miller presented an idea he received from Institute VP Carol Schafmeister concerning handling of the Chapter Foundation and Scholarship Funds at the National level. The proposal was tabled and passed on to the Budget Committee. Update 15 June-hold. 21 Sept-Continue to carry
- 6.03 Tina Montone and David Fenstermacher will select a gift for presentation to honor membership anniversaries. Update 21 Sept-Continue to carry.
- 7.01 Mitch Miller noted that it is time to start planning for MARC2008. Several ideas have been extended, but many committees need to be formed. Update 21 Sept- Continue to carry.
- 7.04 Board Members are encouraged to update their CSI Bios. So it is available when needed for region and national recognition.

**New Business**

- 9.01 The Princeton Chapter CSI is having a welcome back, revitalization event on 3 October 2005 at the Holiday Inn, South Brunswick, NJ

- 9.02 A Power Point Presentation has been prepared about Allentown Chapter CCSI events, past and upcoming. It will be shown as a loop during the cocktail hour.
- 9.03 A thank you note was received from Rosie Huyett
- 9.04 A review was taken of ABC Trade Show.
- 9.05 John Simon suggested a public presentation sponsored by CSI from the “Last Fire Fighter in the World Trade Center”, perhaps using a college auditorium. Roxanne will follow-up with John.

Motion to adjourn the meeting was made by Mitch Miller.  
Meeting adjourned at 6:07 PM

Respectfully submitted

Steven Moyer, Secretary

The next meeting will be held TBA