

Allentown Chapter C.S.I. 14 December 2004 Board Meeting Minutes

Members	Attendees	Members	Attendees
Roxanne Verrastro, President	X	_____, Academic Affairs	
Matthew Baker, Vice-President, <i>Advisor</i>	X	Lee Ann Slatery, <i>Director</i>	
Steven Moyer, CDT, Secretary		(Tina Montone), Membership, <i>Director</i>	
Mark Nattress, CDT, Treasurer		E. Gordon Gradwell, Historian	
John Sweigart, CCCA, President-Elect	X	(Brad Teeters), Punchlist Editor	X
Tina Eichlin, Hospitality, Director		Brad Teeters, Electronics Communications	X
John Cannon, Education		Mitch Miller; <i>Advisor</i>	
David Wrigley, CDT, Programs, <i>Director</i>		Dave Fenstermacher, <i>Director</i>	X
_____, Technical		Dave Hausman, Past President	X
Tina Montone, Publicity		Sal Verrastro, Institute Director, Certification	X

The Allentown Chapter CSI Board members met on Tuesday 14 December 2004 at the Starlight Diner, Fogelsville, PA.

President Roxanne Verrastro called the meeting to order at 7:09 am.

Board Minutes:

The Board Meeting Minutes for 17 November 2004 were approved, with the following correction, on a motion by David Hausman, seconded by John Sweigart and unanimous approval. Correction in the Hospitality Report: it should be noted that the Holiday Inn will NOT be available in May, October, and November.

Treasurer's Report: Brad Teeters reporting for Mark Nattress

The Account Balance Report dated 30 November 2004 was approved on a motion by Matt Baker, and seconded by John Sweigart. Motion carried. Brad reported that all web site advertising accounts renew in December. Three of four have renewed to date.

Committee Reports:

Program: David Wrigley (reported by Pres. Roxanne)

January – topic “Architecturally Exposed Structural Steel”; Tabletop exhibit by Benjamin Moore Paints.
February – Tour of the New LVH addition at Muhlenberg has been cancelled. Replacement program not yet identified. March – topic “Fire Codes and Fire Glazing”; April – CSI Expo; May-tentative: Susan Metka of Dal-Tile has volunteered to host a meeting;. David and Tina E. will coordinate.

Hospitality: Tina Eichlin

Tina reported the Holiday Party was held at the Holiday Inn and attended by about 22 people. She noted that the general feeling was that the space at the Holiday Inn was too big. Other arrangements will be considered for next year. Also, although the Holiday Inn was cancelled for the February meeting, an attempt will be made to re-schedule due to the tour cancellation noted above.

Technical:

No report

Education: John Canon.

No report

Certification: Sal Verrastro

Sal distributed a syllabus for the Study Sessions for the CSI CDT Exam. He reported that the session dates have been established and will be sent out and published on the website. Instructors will be Sal, Mitch Miller, and Dave Wrigley. Sal proposed a cost of \$35.00 for CSI members and \$45.00 for non-members. No objections to this

proposal were noted.

Planning: Mitch Miller

No report

Awards: David Hausman

David reported that three(3) nominations for awards were submitted to the Institute. They are for (1) Outstanding Chapter Commendation Award, (2) Education Award for 2004 EXPO Playhouse, and (3) John Michael for the first Michelangelo Award. After consulting with President Verrastro the following three(3) speaker gifts were agreed upon: (1) CSI Golf Shirt (Allentown Chapter); (2) Desk clock with CSI logo, or Acrylic paperweight with CSI logo. David challenged the Board to think of possible candidates for 2005 Region Awards.

Membership: Tina Montone.

No report.

Punchlist: Brad Teeters.

December Punchlist will be sent out soon.

Academic Affairs:

No report

Publicity:

No report

Long Range Planning: John Sweigart

No report

Expo 2004: John Sweigart

John reported a productive meeting was held on 8 December with many items resolved. The next meeting is scheduled for 12 January 2005 at 6:30pm at the Verrastro residence. Expo'05 will be Wednesday, 13 April 2005. A discussion was held concerning a possible joint venture with the ABC Safety Expo in 2006. More information will follow at a future meeting.

Electronic Communications: Brad Teeters.

No report

Institute Director: Sal Verrastro

Sal reported there is "nothing much going on."

Old Business

8.03 Brad Teeters found a website with a survey that is available to be sent out to members and be tabulated. Roxanne will gather questions. Forward any suggestions to Roxanne Verrastro. She will bring to a future meeting for review.

9.02 Roxanne reported that she will have the Chapter Membership Directory to the printer "soon."

10.2 Construction Administrator Academy will be held in Tampa FL; 27-28 January 2005

11.1 The Christmas Cards have been signed and will be sent out soon, per President Verrastro,

11.2 The SPCA is looking for help on their roof, not a freebie, but good numbers. President Verrastro and spouse will be meeting with the SPCA soon to brainstorm a possible "joint venture".

New Business

12.1 The Pittsburgh Chapter is looking for potential sponsors for the Region Conference which will be held in October at Seven Springs Resort. This is a joint conference with the Great Lakes Region.

12.2 The Middle Atlantic Region Student Meet Oh-Five will be held Saturday, February 19, 2005 in Arlington, Virginia.

12.3 Chapter Dues for FY06 were maintained at their current level on a motion by Dave Hausman, second by Matt Baker and unanimous approval. The dues are \$35.00 (Associate, Professional, Industry members); \$30.00 (Intermediate members); \$5.00 (students); \$0.00 (retired)

12-4 President Roxanne Verrastro noted that Region Director Sal Verrastro was featured in an article on the front page of the CSI News Digest, complete with photo. The Board congratulated Sal on this achievement.

12.5 The next board meeting will be held Wednesday 19 January, 5:00 pm., at the Holiday Inn Fogelsville.

Motion to adjourn the meeting was made by John Sweigart.
Meeting adjourned at 8:02 am

Respectfully submitted

David R. Fenstermacher, Acting Secretary for Steve Moyer, Secretary