

Allentown Chapter C.S.I.

April 28, 2004 Board Meeting

Members	Attendees	Members	Attendees
Dave Hausman, President	<input checked="" type="checkbox"/>	_____, Academic Affairs	<input type="checkbox"/>
Mitch Miller, Vice-President, <i>Advisor</i>	<input checked="" type="checkbox"/>	Dennis Herman, <i>Director</i>	<input type="checkbox"/>
John Sweigart, CDT, Secretary	<input type="checkbox"/>	Steve Moyer, Membership, <i>Director</i>	<input type="checkbox"/>
Mark Nattress, CDT, Treasurer	<input checked="" type="checkbox"/>	E. Gordon Gradwell, Historian	<input type="checkbox"/>
Roxanne Verrastro, CCCA, President-Elect	<input checked="" type="checkbox"/>	Micah Hessinger, CDT, Punchlist Editor, <i>Director</i>	<input type="checkbox"/>
Tina Eichlin, Hospitality	<input checked="" type="checkbox"/>	Brad Teeters, Electronics Communications	<input checked="" type="checkbox"/>
Bruno Bianchini, Education	<input type="checkbox"/>	Matthew Baker, <i>Advisor</i>	<input checked="" type="checkbox"/>
Jeff Surovi, CDT, Programs, <i>Director</i>	<input type="checkbox"/>	Dave Fenstermacher, <i>Director</i>	<input checked="" type="checkbox"/>
Chuck Bleakley, Technical	<input type="checkbox"/>		<input type="checkbox"/>
Tina Montone, Publicity	<input type="checkbox"/>	Sal Verrastro, Institute Director	<input type="checkbox"/>

The Allentown Chapter CSI Board members met on Wednesday April 28, 2004 at the Starlite Diner in Fogelsville. President Dave Hausman called the meeting to order at 7:08 AM.

Board Minutes:

A motion was made by Mitch Miller to approve the minutes from February 18, 2004. Dave Fenstermacher seconded the motion. Motion carried.

A motion was made by Mitch Miller to approve the minutes from March 17, 2004. Dave Fenstermacher seconded the motion. Motion carried.

Treasurer's Report: Mark Nattress

A motion was made by Mitch Miller to approve the Treasurer's Report as printed from February 2004. Dave Fenstermacher seconded the motion. Motion carried.

A motion was made by Mitch Miller to approve the Treasurer's Report as printed from March 2004. Dave Fenstermacher seconded the motion. Motion carried.

Committee Reports:

Program:

May 2004: "One hour before bid" Bill Brightbill of the Central PA Chapter will be in town to present this program. Steve Daniels will join him.

A Special Presentation will be made to Ron Nattress honoring him to Honorary Status of the Allentown Chapter.

Complimentary Happy Hour will be given by Modernfold of Reading.

Table top display will be presented by Susan Metka of Dal-Tile.

June 2004: "Detailing Concrete Masonry to Resist Moisture Penetration". Robert Klee of Clayton Block will give this presentation. Mitch Miller recommended that Tina Eichlin look into upgrading the dinner.

Our Awards program which will include chapter awards, EXPO awards and special honors will be presented prior to the presentation.

July 2004: Annual Picnic will be held at Emmaus Community Park, in Emmaus, PA on July 21, 2004. The picnic will start at 3:00 P.M.

Hospitality: Tina Eichlin submitted the following report:

The Annual Picnic will be held at Emmaus Community Park, in Emmaus, PA on July 21, 2004. The picnic will start at 3:00 P.M. Come have your caricature done by a professional artist. I have also contacted some caterers. If you have any ideas please contact Tina Eichlin.

Technical: Chuck Bleakley: No report.

Education: Bruno Bianchini. No report.

Dave Hausman added that three scholarship applications have been received and will be reviewed by the committee. Also, a written motion was made by Sal Verrastro and Mitch Miller stated that:

Realizing what Modernfold of Reading has meant to the Allentown Chapter and understanding who was instrumental in steering that company and their resources towards that effort, we make the following recommendation:

In both honor and recognition of his extensive contributions and continuous support of the activities of the Allentown Chapter, rename one of the two annual student scholarships to the ***Ronald Nattress Student Scholarship***. Mitch Miller seconded the motion. The motion carried.

Certification: Sal Verrastro

4 applicants for the CDT and 1 applicant for the CCS took their respected test on April 3, 2004 at USA Architect Office in Easton, PA. We wish them luck.

Planning: Mitch Miller interim Chairman reported the following:

LOS was held on April 16, 17, 2004 at Frederick, MD. Mitch noted that LOS was a great time and full of good input from all who attended. Please send your reimbursement to Mark Nattress ASAP.

The National Convention was held in Chicago and was a great time for those who attended. Please you're your reimbursement information along with a copy of your article to Mark Nattress. Please also, forward a copy of the article to Brad Teeters for the punchlist.

Mid Atlantic Region Conference, A Capitol Idea, will be held in Camp Hill on September 30, 2004 to October 3, 2004. They are going to have a tour of the Dome of the capitol and the Harley Davidson Plant

Allentown Chapter Region Conference is set for the year 2008. See Co-Chairs Sal Verrastro or Mitch Miller if you have any ideas or want to get involved.

Awards: Mitch Miller

Requested name of awards from the President and President Elect to be handed out at the Awards dinner in June.

Membership: Steve Moyer. No report.

Punchlist: Micah Hessinger. No report.

Mitch Miller added that on CSI National website they will begin product discussions through communities. Visit the website for more information. Also, the region membership chairs were appointed, they will now automatically consist of ten Region Membership Chairs.

Academic Affairs: No report.

Publicity: Tina Montone No report.

Roxanne added that Tina did a great job with advertising in the Morning Call and Business Journal for the donation of the Playhouse at the Annual EXPO to Lehigh Valley Child Care Center at the Annual EXPO. See the Punchlist for a reprint of the articles.

Long Range Planning / Kick off Meeting: Roxanne Verrastro submitted the following report:

Next meeting will be held on June 2, 2004 at 6:00 p.m. It will be a joint venture to discuss everyone's roles/positions for the next two years and the future of the Allentown Chapter. I strongly encourage all board members and anyone else who is interested in the future of the Chapter to attend.

Look for additional information and the location of the meeting in the near future.

If you have any ideas or suggestions please feel free to contact me.

EXPO 2004: Roxanne Verrastro submitted the following report:

The Show was held at the Days Inn Conference Center on **Wednesday, April 14, 2004.**

The show was a success in every aspect with a profit well over \$10,000.00. A final report will be submitted next month after the committee holds its final wrap-up meeting.

The wrap-up meeting is scheduled for May 26, 2004 at Sunset Grille in Fogelsville at 6:00 p.m.

I just wanted to take the time to sincerely thank those who helped out with the EXPO and made the show a success. It could not have been done it without the efforts and devotion of my team. Thank you!

Electronic Communications: Brad Teeters. Needs information for the punchlist and website! He requested EXPO, Picnic, Playhouse and articles to name a few.

He also requested an updated list of officers and chairs for the website. Also, Mitch will write an article for Spec Source to help members to advertise on the website with Brad Teeters as contact.

Old Business

1.08 Dave Fenstermacher advised that since he has become more active in CSI he sees the need to attract more attendees to the monthly meetings, and getting more members involved. Dave felt that there should be a theme for each month for the 7 meetings. The meeting theme or subject should alternate between a professional topic and an industry topic. There will be further discussion next month on developing the calendar and appropriate programs/topics. *Update February 18, 2004* Some topics suggested by board members in attendance were: geotechnical issues, plant tour of Knoll, continue joint meetings with IFMA.

3.01 Discussions about AIA CES educational credits renewal were raised. Mitch will take care of the renewal. Mark Nattress will submit the AIA reports monthly.

3.03 There was a discussion about continued lack of attendance, persons not opening emails, not knowing or planning to attend the monthly meetings. Long Range planning needs to address this.

3.05 President-Elect Roxanne Verrastro announced that there will be a June 2nd, 2004 Chapter Kickoff Meeting at 6:00 PM. Location to be determined

New Business

4.01 A motion was made by Mitch Miller to give a thank you to Chuck Bleakley for sponsoring the National Convention Chapter dinner for the second year in a row. Roxanne Verrastro seconded the motion. Motion passed. Roxanne Verrastro will pick up the gift and it will be presented to Chuck at the June Awards meeting.

A motion to adjourn the meeting was made by Mitch Miller. Dave Fenstermacher seconded the motion. Motion carried.

Meeting ended at 8:15 A.M.

Next meeting will be prior to the May monthly meeting on May 19, 2004 at the Holiday Inn in Fogelsville, PA. at 5:00 P.M.

Meeting minutes respectfully submitted by Roxanne Verrastro, President-Elect.