

Certification: Sal Verrastro advised the following:

The CSI Exams will be given at the MARC 2004 @ Camp Hill., PA. See the CSI website for an application form. The 2005 Exams will continue to use the 1996 MOP, and 1995 MasterFormat. The big change will be in the CCA Exam.

Sal is planning to have the review courses for certification start in November, then monthly.

Planning: Mitch Miller. No Report

Awards: Mitch Miller advised the following:

Awards will be given for Chapter, Expo 2004, and Scholarship.

Membership: Steve Moyer. No report.

Punchlist: Micah Hessinger. No report.

Academic Affairs: No report.

Publicity: Tina Montone No report.

Long Range Planning / Kick off Meeting: Roxanne Verrastro submitted the following report:

The meeting was held on June 2, 2004 at Pickles in Emmaus at 6:00 p.m. The meeting was very educational and beneficial to all that attended. I have revised packs of information for all the board and committee members who attended and packets of information for those who were not able to attend. We reviewed all the committee charges and have a game plan of things that we would stress in the upcoming years. If anyone else is interested in getting involved in CSI, has any ideas or would like a copy of the minutes from the LRP meeting, please contact me. I look forward to my term as President and look forward to serving with those the board and committee members for the next two years.

EXPO 2004: Roxanne Verrastro submitted the following report:

The Show was held at the Days Inn Conference Center on Wednesday, April 14, 2004.

The show was a success in every aspect. A final report will be submitted next month after the committee holds its final wrap-up meeting.

The wrap-up meeting is re-scheduled for **June 30, 2004 at Sunset Grille in Fogelsville at 6:00 p.m.**

I just wanted to take the time to sincerely thank those who helped out with the EXPO and made the show a success. It could not have been done without the efforts and devotion of my team. Thank you!

At the meeting tonight, I am going to thank those who donated to the playhouse, donated door prizes, congratulate the design competition winners, congratulate the booth winners and some special awards as a Thank You for those who participated in the EXPO.

Electronic Communications: Brad Teeters advised the following:

Our website host has a new server, and the reservation form has been updated.

Old Business

1.08 Dave Fenstermacher advised that since he has become more active in CSI he sees the need to attract more attendees to the monthly meetings, and getting more members involved. Dave felt that there should be a theme for each month for the 7 meetings. The meeting theme or subject should alternate between a professional topic and an industry topic. There will be further discussion next month on developing the calendar and appropriate programs/topics. *Update February 18, 2004* Some topics suggested by board members in attendance were: geotechnical issues, plant tour of Knoll, continue joint meetings with IFMA.

3.03 There was a discussion about continued lack of attendance, persons not opening emails, not knowing or planning to attend the monthly meetings. Long Range planning needs to address this.

5.02 Long Range Planning will look into continuing to charge everyone the same amount for the monthly dinner or setting different amount for members and nonmembers in the future.

5.03 Dave Hausman forwarded a memo from Lynn Vanderhoff to Roxanne Verrastro in regards to how she, in her new job can help us as a chapter. Roxanne will contact Lynn and see how she can help.

New Business

6.01 Mark Natress advised that some of persons/firms that had previous Tabletop displays had not paid yet. Mark will send out invoices to the past due accounts and also have invoices at each meeting that there is a Tabletop display.

6.02 Mitch Miller will start making plans for MARC 2008.

6.03 Mitch Miller made a motion to continue with the present budget numbers in effect, into the new fiscal year without a new budget. Roxanne Verrastro seconded the motion. Motion carried.

6.04 Roxanne circulated Thank You cards for sympathy expressed for Wayne Blacker, and a Thank You card for the donation to the Ryan & Laura Blacker Education Fund.

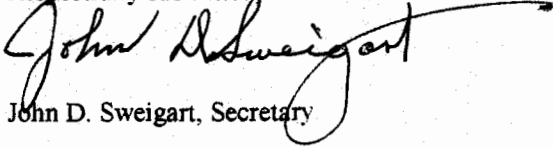
6.05 Roxanne passed on the information for region awards to Dave Hausman.

6.06 Roxanne Verrastro made a motion to order of limited quantity of CSI polo shirts. Mitch Miller seconded the motion. Motion carried.

6.07 Dave Hausman gave a word of thanks for all the help during the 2 years as President. All present gave a round of applause.

Motion to adjourn the meeting by Mitch Miller, seconded by Brad Teeters.
Meeting adjourned at 5:49 PM.

Respectfully submitted,

A handwritten signature in black ink, reading "John D. Sweigart". The signature is written in a cursive style with a long, sweeping horizontal line extending to the right.

John D. Sweigart, Secretary