

Allentown Chapter C.S.I.

March 17, 2004, Workshop

The Allentown Chapter CSI Board meeting was scheduled for Wednesday March 17, 2004 at the Holiday Inn in Fogelsville.

There were 4 officers, 1 director, and 2 committee chairs present. Without a quorum, President Hausman declared the meeting to be a workshop at 5:16 PM.

Board Minutes:

No review of the February 18, 2004 minutes since a quorum was lacking.

Treasurer's Report: Mark Nattress

February 2004 report as submitted was not reviewed.

Committee Reports:

Program: Jeff Surovi submitted the following report:

March 2004: Pressure Treated Lumber Update. Sal Verrastro and others will be offering an update on the changes related to pressure treated lumber.

April 2004: CSI EXPO 2004.

May 2004: "One hour before bid" Bill Brightbill of the Central PA Chapter will be in town to present this program. Steve Daniels will join him.

June 2004: "Detailing Concrete Masonry to Resist Moisture Penetration". Robert Klee of Clayton Block will give this presentation.

In the past we have held the annual picnic in July. August had been discussed as having no meeting due to poor attendance. Therefore for planning purposes the next meeting needing to be scheduled will be September. At this time I DO NOT have anything planned past the June 2004 meeting. Please notify the new Program Chair that I will be glad to meet with him/her to discuss what has been done and what can be done in the future.

Hospitality: Tina Eichlin submitted the following report:

Received credit from January's meeting from the Holiday Inn.

Mark found out that we are not tax exempt so Roxanne worked something out with George at the Holiday Inn and he will hold the price for the remaining meetings. Will need to look at raising price again for next year's meeting. I will begin looking at some places for this year's picnic and welcome any suggestions.

Have not done this yet but will have some ideas soon.

Technical: Chuck Bleakley: No report.

Education: Bruno Bianchini. No report.

Certification: No report.

Planning: Mitch Miller interim Chairman reported the following:

LOS will be held April 16, 17, 2004 at Frederick, MD. Contact Mitch if you plan on attending.

Awards: Mitch Miller No report.

Membership: Steve Moyer. No report.

Punchlist: Micah Hessinger. No report.

Academic Affairs: No report.

Publicity: Tina Montone No report.

Long Range Planning: Roxanne Verrastro submitted the following report:

Next meeting will be held in May.

Look forward for additional information and location.

Any ideas or suggestions please feel free to contact me.

Expo 2004: Roxanne Verrastro submitted the following report:

The Show will be located at the Days Inn Conference Center at the intersection of Routes 309 and 22 on

Wednesday, April 14, 2004. This year's Show time is 9 AM to 5 PM.

Seminars, Design competition, Designer Showcase will fill the day.

Next meeting is set for Wednesday, March 31, 2004 at the Satrlight Diner at 7:00 AM.

This year's focus is hands-on.

We still have room for more exhibitors so please contact Sal Verrastro at 610-865-2621 if you are interested.

Tickets are ready for distribution. Please support your chapter by handing out tickets to make the show a success. To get involved in the show or if you have any questions, please email Roxanne at

Haberle.Roxanne@verizon.net or call her at 610-434-7236.

Electronic Communications: Brad Teeters. No report

Old Business

1.08 Dave Fenstermacher advised that since he has become more active in CSI he sees the need to attract more attendees to the monthly meetings, and getting more members involved. Dave felt that there should be a theme for each month for the 7 meetings. The meeting theme or subject should alternate between a professional topic and an industry topic. There will be further discussion next month on developing the calendar and appropriate programs/topics. *Update February 18, 2004* Some topics suggested by board members in attendance were: geotechnical issues, plant tour of Knoll, continue joint meetings with IFMA.

New Business

3.01 Discussions about AIA CES educational credits renewal were raised. Mitch will take care of the renewal.

3.02 Attendees scheduled to go to LOS as of this date are: Dave Hausman, Sal Verrastro, Mitch Miller and John Sweigart, at Frederick, MD on April 16, 17, 2004. Partial reimbursement is available to attendees. Contact Mitch if planning to attend.

3.03 There was a discussion about continued lack of attendance, persons not opening emails, not knowing or planning to attend the monthly meetings. Long Range planning needs to address this.

3.04 We found out that PA sales tax must be included in the meal cost since we are not PA Sales Tax exempt. This arrangement will be OK with Holiday Inn until end of 2004. An increase for 2005 needs to be addressed in October. There will be future policy discussions/ modifications for members, meals, reimbursements, and non-members costs for attending the meetings.

3.05 President-Elect Roxanne Verrastro announced that there will be a June 2nd, 2004 Chapter Kickoff Meeting at 6:00 PM. Location to be determined

Workshop ended at 5:56 PM.

Workshop notes respectfully submitted by John D. Sweigart, Secretary