



# ALLENTOWN CHAPTER

Allentown, Pennsylvania

**NOVEMBER  
2004**

www.csiallentown.org

ALLENTOWN CHAPTER

**PUNCHLIST**  
THE

## EXTRA! EXTRA! READ ALL ABOUT IT

If you know of someone who is not receiving the newsletter in their email, have them sign up on our website at [www.csiallentown.org](http://www.csiallentown.org). Also, we are now putting the Board Meeting minutes on the website instead of including them in the newsletter.



## This Month's Meeting

### Implementing MasterFormat™ 2004

By Mitch Miller, AIA, CCS, CSI and  
Salvatore Verrastro, FCSI, AIA, CCS, CCCA, NCARB

MasterFormat is the specifications-writing standard for most commercial building design and construction projects in North America. It lists titles and section numbers for organizing data about construction requirements, products, and activities. By standardizing such information, MasterFormat facilitates communication among architects, specifiers, contractors and suppliers, which helps them meet building owners' requirements, timelines and budgets.

MasterFormat '04, the latest revision, is the most significant in the product's 40-year history, and reflects the growing volume and complexity of information generated for commercial construction projects. MasterFormat 2004 Edition: Numbers & Titles was developed by a team of individuals representing all stakeholders in the industry – owners, architects, engineers, contractors, manufacturers and facility managers. MasterFormat is intended to address specification requirements through the entire built lifecycle.

### Wednesday, November 17th, 2004

Holiday Inn Conference Center  
Fogelsville, PA ~ Routes 100 and 22/78

5:00PM: *Board Meeting*  
6:30PM: *Dinner*

6:00PM: *Fellowship*  
7:30PM: *Program*

**Dinner (\$20 per person):** Roast Turkey and Yankee Pot Roast of Beef,  
Mashed Potatoes and Glazed Baby Carrots

**Open Bar sponsored by Modernfold of Reading, Inc.**

**Tabletop display: Morris Black**

RSVP by Friday November 12th, 2004 to Dave Hausman (484) 223-1761  
[dhausman@libertyengr.com](mailto:dhausman@libertyengr.com) or use the website, [www.csiallentown.org](http://www.csiallentown.org)

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**NOTE:** ALL NO-SHOWS TO MEETINGS OR EVENTS WILL BE BILLED.

### DECEMBER ~ 12/1/2004

Annual CSI Holiday Party at the Holiday Inn Fogelsville. Bring your significant other.

**JANUARY ~ 1/19/05 ~ Dinner price increases to \$22.00 in 2005**

"Architecturally Exposed Structural Steel" by Brian Miller, AISC Marketing.

# Contacts

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**INCORPORATED MAY 1970**

**PUBLICATION DEADLINE**

**Friday After Chapter Meeting**

# President's Message

Did you ever want to get ahead?

The construction industry is constantly evolving. Therefore CSI has developed a series of certifications designed to get you ahead in all of the various construction disciplines. The certifications apply to everyone in the industry, from a draftsman, to architect to supplier, to the contractor. To begin with, the CDT (Certified Document Technologist) allows you to understand the construction process; the contractual relationships; and the construction document organization.

What does all this mean to you? Well, it gives you an understanding of why the documents are created in the first place, what procedures need to be completed and how the construction project can be completed on time and properly. It also allows you to understand who is responsible for different parts of the project and where to find the information for that portion of the work. This certification gives you a great understanding of the industry and how a project can be managed from the beginning until project closeout. After you pass the CDT, the next level of certification is available in the form of CSS (Certified Construction Specifier), CCCA (Certified Construction Contract Administrator), and CCPR (Certified Construction Product Representative). These three certifications were developed to target specific areas of the industry and further your knowledge in that area.

Pressures from our ever evolving construction industry combined with CSI's vision to address the entire built environment forced the revision of Masterformat 04. These changes will be tricking down throughout our industry in the next few years. To better prepare yourself for these inevitable changes now is the time to start thinking about registering for the spring 2005 certification exams. Good Luck!!!

Sincerely,  
Roxanne Verrastro, CCCA  
President of the Allentown Chapter

## Your Help Is Needed

The CSI Expo 2005 Committee is looking for your help.

One meeting was held in September.

We had a good meeting, but you were missing.

Come out to the next meeting on Wednesday, November 10, 2004 @ 7:00 AM, at the Starlight Diner in Fogelsville, on PA Route 100 near Route 22/78.

Make EXPO 2005 a success.

John D. Sweigart, CDT  
Chairman  
610-777-8861 or [jdsacadia@juno.com](mailto:jdsacadia@juno.com)

## ADVERTISING

If you are interested in advertising on our CSI website, either contact Brad Teeters at [csi.allentown@verizon.net](mailto:csi.allentown@verizon.net) or follow the link at the top right cor-

# October Meeting Recap by Dave Wrigley

On Wednesday, October 20, our local Chapter listened to a presentation by two very distinguished speakers. Nick Lochetta, Esq. and Bill Ryan, Esq, of Archer and Greiner, P.C., presented " Tricks, Traps, and Ploys -Interpreting Standard Contract Provisions in Construction Scheduling and Legal Issues Relevant to Delay Damages".

It was a two-part seminar dealing with the legal issues involved in construction scheduling for design and other professionals. The first part of the seminar focused on the interpretation of standard contract clauses which are directly and indirectly related to construction scheduling, including provisions pertaining to duration requirements, time of completion, liquidated damages in the event of default, responsibility for construction coordination and other common contractual provisions.

The second portion of the seminar dealt with the legal issues which sometimes arise during the implementation of construction scheduling, and the recovery of "delay damages." Some of the issues addressed in the second portion of the seminar included the implied duties on the parties in performing the construction related contract, the right to finish early (and the implications of an early completion), concurrent delays which affect completion, and the legal burdens in establishing and recovering damages for construction delay.

The Allentown Chapter of CSI wishes to thank Nick Lochetta, Esq. and Bill Ryan, Esq, of Archer and Greiner, P.C. for presenting to us, "Tricks, Traps, and Ploys-Interpreting Standard Contract Provisions in Construction Scheduling and Legal Issues Relevant to Delay Damages".

The Allentown Chapter of CSI would also like to thank Amy Neyer from Eastern Industries and Joe Fatz from Anchor Concrete Products for putting on the tabletop display.

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## ***Allentown Chapter CSI—Mission Statement***

The Allentown chapter of CSI strives to provide opportunities for education, and the exchange of knowledge and information for its members and the construction community by using the available resources through its



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## CONSTRUCTION MANAGEMENT CONCEPTS, INC.

**Edward P. Refsnider, CCM**  
President



(215) 529-1405  
(215) 529-1407 fax

120 Penn-Am Drive, Suite 15, Quakertown, PA 18951  
Email: erefsnider@cmconceptsinc.com  
Website: cmconceptsinc.com

# CSI Directory Service

## **DIVISION 1 - GENERAL DATA**

### Construction Manager/General Contractor

HOLLENBACH CONSTRUCTION, INC.  
Micah Hessinger 610-367-4200

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INC.  
Edward P. Refsnider, CCM 215-529-1405

### Design Development - Operative Units

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## **DIVISION 10 - SPECIALTIES**

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## **DIVISION 13 - SPECIAL CONSTRUCTION**

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For updates to the above information, please contact Brad Teeters at Modernfold of Reading, Inc.

# Upcoming Meetings

**NOTE: Dinner price increases to  
\$22.00 per person in 2005**

## December's Meeting 12/1/2004

CSI Christmas party at the Holiday Inn Fogelsville  
More details to follow.

## January's Meeting 1/19/2005

Topic: A review of the new guide "Architecturally Exposed Structural Steel", which provides designers with information about how to specify to fabricators the precise architectural conditions they desire.

Speaker: Brian Miller, AISC Marketing.

Tabletop Display (Sherwin Williams)

Joint meeting with AIA

## February's Meeting 2/16/2005

Tour of the New LVH Addition at Muhlenberg

Joint meeting with AIA, IFMA, and PSPE

## March's Meeting 3/16/2005

This Program will discuss fire codes and fire rated glazing. Topics will include changes in the fire rated glazing arena, code changes, and recent product developments per the IBC 2003, liability issues, and how sprinklers affect glass during a fire. It will also discuss new developments in fire-rated framing options regarding wood doors and frames, steel curtainwall and security applications.

Speaker: Blake Whitcombe, Architectural Sales-McGrory Glass

## April is EXPO Month 4/13/2005

# Newsworthy Members

## **PRESS RELEASE**

Below are the three Region Awards that members of the Allentown Chapter received at the Middle Atlantic Region Conference in Camp Hill. Out of 12 Awards given at the Banquet, our chapter received three. That's 25%!

Roxanne received an Education Award for the Play House, Mark Nattress received the third highest award that the Region hands out and Mitch received the second highest award in our region.

In addition to that, the Region Board passed a motion to officially rename the Middle Atlantic Region Golf Tournament to the "Ronald Nattress Memorial Golf Tournament".

### **Education Award**

Presented to  
Roxanne E. Verrastro, CCCA, CSI

For conceiving and implementing the Playhouse structure for the Allentown Chapter CSI Annual Product Show for FY2004, unifying the membership in both design and construction to educate the attendees and promote the mission of CSI, you are presented the Education Award on the 2nd day of October 2004.

### **George C. Neuhausel Memorial Award**

Presented to  
Mark Nattress, CSI, CDT

For your continuous service and contributions to the region and Allentown chapter, enthusiastically promoting the goals of the Institute, you are presented the George C. Neuhausel Memorial Award on the 2nd day of October 2004.

### **Robert P. Brosseau Memorial Award**

Presented to  
Mitchell A. Miller, CSI, CCS, CSI

For your continuous service to the Institute, Region and Allentown Chapter and promoting the goals of the Institute serving on the Institute and region membership committees and monthly chapter programs, you are presented the Robert P. Brosseau Memorial Award on the 2nd day of October 2004.

# Help Wanted

---



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## Welcome to **Acoustical Spray Insulators**

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- Ability to assess needs and provide potential solutions
- Develop proposals
- Present and negotiate proposals
- Communicate project specifics to operations staff
- Confirm customer satisfaction
- Maintain client database

#### **Key requirements**

Successful candidates will possess 3-5 years in B2B construction services, preferably with experience in providing roofing solutions. Key requirements also include:

- Solution selling
- A strong desire to build a long term customer relationship
- Competitiveness
- Great people skills and a team player
- Existing contact base to tap into for short term and long term sales
- Resourcefulness, creativity, and an positive attitude; outside the box thinking that will reach hard-to-reach clients and prospects

**Contact:** Matt Baker, [asimatt@rcn.com](mailto:asimatt@rcn.com), or (610) 797-9272

# You are Responsible

When you have a change in address, telephone number, or email address, you are the only person who can contact the Institute and change or correct the roster. The Chapter depends on the Institute data for sending emails, mailing postcard notices about meetings, and special events. If your information on the Institute roster is incorrect, you will be cut off from the flow of information about the Chapter, Region, and Institute events.

Act now! Make sure that you stay in contact with CSI!

## CALENDAR OF EVENTS

### NOVEMBER 2004

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## 2004

### NOVEMBER 2004

11/2—Election Day (Go out and vote)  
11/11—Veteran's Day  
11/17—CSI Meeting  
11/25—Thanksgiving

### DECEMBER 2004

12/1—Annual Holiday Party  
12/8—Hanukkah  
12/21—Winter Begins  
12/25—Christmas

### JANUARY 2005

1/1—New Years Day  
1/17—Martin Luther King Day  
1/19—CSI Meeting